

CAMP LEADERS CHECKLIST

- ❑ Read Leaders Guide and plan to attend the Camp Leaders Orientation Meeting
 - ❑ **DATES IN MAY CHECK BACK TO WEBSITE FOR DETAILS**
 - ❑ **ONLINE VIDEO WILL BE MADE FOR LEADERS TO ACCESS AT THEIR LEISURE**
- ❑ Cub Scouts and Parents/Leaders are registered with Boy Scouts of America
- ❑ Parents' information & Personnel equipment list sent home
- ❑ **Anyone attending camp must have completed an Annual Health Form.** The original physical with the doctor's signature must be brought to camp. Parents or legally responsible adult must complete and sign the **Health History**, and **Permission to treat** statement.
Remember anyone attending camp, regardless of age, must have a medical form within the past twelve months. This is a change from previous year where youth medical forms were good for three years!
 - **New form for 2017**
- ❑ Campership applications must be received at Council Office by **April 12th**
- ❑ Reservation fees sent to Council Office by **May 1st**
Remember Webelos II rotation is capped at 36 participants per week; Get your rosters in early!
 - \$100 per person in order to secure your spot. Any open spots not reserved will be made available to other units.
 - Deposits are non-refundable but are transferable to another scout not already attending.
- ❑ Those who wish to take advantage of the Early Bird Discount must have their Camp fee paid according to schedule. After June 1st the full fee applies.
- ❑ All fees paid at Council Office by **June 1st**. Keep copy of receipt in unit leaders' folder.
- ❑ All Camp Leadership Secured
- ❑ Transportation set with a list of drivers. No one transported in back of trucks. Arrangements made to and from camp.
- ❑ Friday BBQ Order Form complete with money collected **(BBQ IS AT NOON THIS YEAR)**
- ❑ Pack Picture Order Form complete with money collected
- ❑ Unit program equipment & camping equipment ready to go to camp
- ❑ Cub Scout Release Request forms for Cub Scouts leaving early or not with their units