

# Eagle Scout Board of Review Documentation required to schedule BOR – August 2023

Things needed before an Eagle Scout Board of Review (BOR) can be scheduled.

- Original Eagle application, verified and signed by Council Registrar, Arlene Matheson. All requirements must be completed by the candidate BEFORE his 18<sup>th</sup> birthday. Arlene will send it to me once verified.

Send your completed and signed CURRENT (June 2022) application, and your statement of ambition and life purpose to:

Green Mountain Council, BSA  
attention: Arlene Matheson  
PO Box 557  
Waterbury, VT 05676

IT IS IMPORTANT that you use the June 2022 version of the Eagle application, which includes the now required Citizenship in Society merit badge, per BSA national requirements! Click the link below to get a copy, under the rank advancement section:

<https://www.scouting.org/resources/forms/>

- The **original complete with all pages**, Eagle Scout Service Project Workbook and write-up including the **original** signature pages. (*Will be returned at conclusion of the Board of Review*) Workbook must be either February 2023 (preference) version or the December 2022, if you started to use that version. Older versions before this are not acceptable. The current workbook is also available at the link below:

<https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/eagle-scout-workbook/>

In addition to the original documentation listed above please provide the following:

- A scanned .pdf copy of your Eagle Scout Rank Application, Statement of Ambition, and the Eagle Scout Service Project Workbook, all pages. This needs to be emailed to me.
- Three additional copies of the Eagle Scout application, this does not include the original application.
- Three additional complete additional copies of the Eagle Scout Service Project Workbook and write-up, including signature pages. Include ALL pages.
- A minimum of three original letters of reference. The reference letters MUST come from the references listed on your Eagle Scout Rank Application! This is the minimum, more is better! In addition, the Religious reference letter is required. These reference letters can either be mailed to Chris LaFrance by the author, or collected by the Scoutmaster, Advancement Chair or Eagle Advisor and forwarded to Chris LaFrance as a packet.

**Important! Emailed reference letters will no longer be accepted.** The Eagle Scout candidate must not have seen and should not be provided with any copies of the reference letters, they need to be kept confidential.

- Four copies of your statement of Ambition and Life purpose from the Eagle Scout Application per the CERTIFICATION BY APPLICANT section
  - This is a statement of your ambitions, life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service.  
Let's look at this single requirement in the two parts it really is. First, your statement; this is very straight forward, what are your dreams what do you strive to accomplish with your life. This is an excellent opportunity for you to tell members of your board of review what you do outside Scouting. The statement will reveal who you have become in several ways. Success in Scouting usually extends to other areas of life. This is especially true of Eagle candidates, since you have actually developed character which demonstrates the Scout Oath and Law in everything you do.
  - Don't be shy about bragging! List it all! Most Scouts don't reflect on this well enough to consider all the things they do and have accomplished. It is key to helping you all your life - establishing good self-esteem.

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- List all the various awards and honors you've achieved along the way. These may be a medal, plaque, or certificate, but could also be a different type of honors, for example:
  - A letter from a principal or volunteer organization recognizing your contributions.
  - A letter from an elected official thanking you for being their assistant (like a Page) for a season.
  - A newspaper article mentioning you. If it made you feel honored, it counts!

**Put some time and thought into this essay.**

Please mail this documentation or arrange to meet with me for pickup.

My mailing address is:

Christopher LaFrance  
PO Box 605  
Milton, VT 05468

Email is [m2carb@gmail.com](mailto:m2carb@gmail.com)

Phone number is:  
(cell) 825-1140

All BORs will be held on Tuesday, Wednesday or Thursday evenings from 7-8:30PM. They will be held at the First Congregational Church of Essex Junction, which is by the 5 corners on Rte. 15.

Your Scoutmaster will attend your BOR with you, to introduce you to the board, but he or she will not ask any questions or guide you in any way during the interview. Your Scoutmaster may delegate this role to an ASM in your Troop in the case of their absence or if the candidate is the Scoutmaster's son.

You may choose the option to have your Troop Committee Chair (TCC), or another member of your Troop Committee attend as an advocate. If you choose to have them attend, please have them arrive at 6:30 the night of the BOR to review the paperwork.

The only exception would be in the case of someone on your Troop Committee also being a reference mentioned on the Eagle Scout application and/or writing a letter of reference for you, that would be a conflict of interest, the advocate is there to ask questions and help you if you get stuck, not to give a verbal recommendation at the BOR, and that person would not be allowed to serve as an advocate for you. Please take that into consideration when selecting your advocate NOTE, this is NOT a requirement, but an advocate can help you, if you choose to send one.

Under NO circumstances may the advocate position be filled by an ASM!

If you have any questions, please email me or call me at 802-825-1140

YIS,

Mr. LaFrance – Eagle Scout BOR Chair, Three Rivers District – Southern Region (Chittenden County)