

# Eagle Scout Board of Review Documentation required to schedule BOR

## Things needed before an Eagle Scout Board of Review (BOR) can be scheduled

### Items to be sent to the Green Mountain Council Office, send **ONLY** the following items to Council!

- Original Eagle Scout Rank Application, which will be verified and signed by Council Registrar, Janet Ruggles-Power. All requirements must be completed by the candidate BEFORE his 18<sup>th</sup> birthday.

**NOTE!** All Scouts **MUST** be using new rank requirements, per BSA, 2017 Printing. These new rank requirements may be found at the following link:

<https://www.scouting.org/programs/boy-scouts/advancement-and-awards/resources/>

Under the Rank Advancement section, 2016 Boy Scout Rank requirements, and 2016 Boy Scout Rank requirements – Printable Inset, which can be printed, folded and inserted in your handbook.

Make sure you list **SIX** references (five if unemployed) Janet will send your Eagle Scout Rank Application to me once she has verified for accuracy.

Send your completed and signed CURRENT (April 2017) Eagle Scout Rank Application, with a copy of Requirement 6, Statement of your ambitions and life purpose attached (see back of Eagle Scout Rank Application for details on this) to:

Green Mountain Council, BSA  
attention: Janet Ruggles-Power  
PO Box 557  
Waterbury, VT 05676

IT IS IMPORTANT that you use the April 2017 version of the Eagle Scout Rank Application, per BSA national requirements! Click the link below to get a copy, under the rank advancement section:

<https://www.scouting.org/programs/boy-scouts/advancement-and-awards/resources/>

Also, these two documents, the Eagle Scout Rank Application and a copy of requirement 6 are the **ONLY** documents to be sent to Janet, the rest are to be sent to the Eagle Scout BOR Chair!

### The following items need to be provided to the Eagle Scout Board of Review (BOR) Chair **BEFORE** your BOR will be scheduled!

- The **original** Eagle Scout Service Project Workbook and write-up including the **original** signature pages and the front cover, showing which version of the Workbook was used. (*Will be returned at conclusion of the Board of Review*) Workbook must be Oct 2015. Older versions before this are not acceptable. The current workbook is also available at the above link. Please use the link, it is NOT recommended that you search for the workbook via Google or any other search engine, there are many outdated versions available that way. The link above is the only place you should get the workbook from.

In addition to the original documentation listed above please provide the following:

- Three copies of the Eagle Scout Rank Application (April 2017), this does not include the original application.
- Three complete additional copies of the Eagle Scout Service Project Workbook and write-up, including signature pages.
- A minimum of three original letters of reference. This is the minimum, more is better! The Eagle Scout Rank Application says you **MUST** list all six references, these references are where your letters should come from. If possible, all six should send a letter, it helps the members of your Eagle board to learn about the candidate, but the minimum is three.

**IMPORTANT!** If the candidate is not affiliated with an organized religion, or if the candidate's clergyperson does not provide a reference letter addressing how the candidate lives up to Duty to God, the Scout's parent or guardian provides this letter of reference. (Duty to God)

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There are two ways that the reference letters can get to the board.

The first way is to have them mailed to Chris LaFrance. The author needs to mail these to Chris.

The second way is the letter can be emailed to Chris, by the author. If the author chooses to email it, a scanned copy of the letter, signed by the author and attached to the email is appropriate.

If mailed, the author must provide their signature right across the flap and envelope where the envelope was sealed. The responses are not to be viewed by or returned to the Scout. Doing so could discourage the submission of negative information. For the same reason, those providing references do not have the option of giving the reference directly to the Scout and shall not be given the option of waiving confidentiality.

Again, the Eagle Scout candidate MUST not have seen, and MUST not be provided with any copies of the reference letters, they need to be kept confidential.

- Three copies of Requirement 6 from the Eagle Scout Application - *Statement of Your Ambitions and life purpose*:
  - This is a statement of your ambitions, life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service.

Let's look at this single requirement in the two parts it really is. First, your statement; this is very straight forward, what are your dreams what do you strive to accomplish with your life. This is an excellent opportunity for you to tell members of your board of review what you do outside Scouting. The statement will reveal who you have become in several ways. Success in Scouting usually extends to other areas of life. This is especially true of Eagle candidates, since you have actually developed character which demonstrates the Scout Oath and Law in everything you do.
  - Don't be shy about bragging! List it all! Most Scouts don't reflect on this well enough to consider all the things they do and have accomplished. It is key in helping you all your life - establishing a good self-esteem.
  - List all the various awards and honors you've achieved along the way. These may be a medal, plaque, or certificate, but could also be a different types of honors, for example:
    - A letter from a principal or volunteer organization recognizing your contributions.
    - A letter from an elected official thanking you for being their assistant (like a Page) for a season.
    - A newspaper article mentioning you. If it made you feel honored, it counts!

**Put some time and thought into this essay.**

Please mail this documentation, or arrange to meet with me for pickup.

My mailing address is:

Christopher LaFrance  
PO Box 605  
Milton, VT 05468

Email is [m2carb@gmail.com](mailto:m2carb@gmail.com)

Phone numbers are:

(cell) 825-1140 (preferred)  
(home) 893-4085

All BORs will be held on Tuesday, Wednesday or Thursday evenings from 7-8:30PM. They will be held at the First Congregational Church of Essex Junction, which is by the 5 corners on Rte. 15.

Your Scoutmaster will attend your BOR with you, to introduce you to the board, but he or she will not ask any questions or guide you in any way during the interview. Your Scoutmaster may delegate this role to an ASM in your Troop in the case of their absence or if the candidate is the Scoutmaster's son.

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You may chose the option to have your Troop Committee Chair (TCC) or another member of the Troop Committee attend, as an advocate, if you choose to have them attend, please have them arrive at 6:30 the night of the BOR to review the paperwork.

The only exception would be in the case of someone on the Troop Committee also being a reference mentioned on the Eagle Scout application and/or writing a letter of reference for you, that would be a conflict of interest, the advocate is there to ask questions and help you if you get stuck, not to give a verbal recommendation at the BOR, and that person would not be allowed to serve as an advocate for you. Please take that into consideration when selecting your advocate NOTE, this is NOT a requirement but an advocate can help you, if you choose to send one.

So, what does an advocate do? Your advocate, if you chose to send one will be an active member of your Eagle Scout board, will ask you questions, and can help you if you are having difficulty answering some of the questions. They will have a vote in the decision process, and will sign your Eagle Scout Rank Application, if you are successful in attaining the rank of Eagle Scout. This is not a requirement, but is an option for you.

Under NO circumstances may the advocate position be filled by an ASM! This is consistent with the 2015 Guide to Advancement (page 55), Section 8.0.0.3 Composition of the Board of Review.

If you have any questions, please do not hesitate to email me or call me at the above numbers.

YIS,

Mr. LaFrance – Eagle Scout BOR Chair, Three Rivers District – Southern Region (Chittenden County)