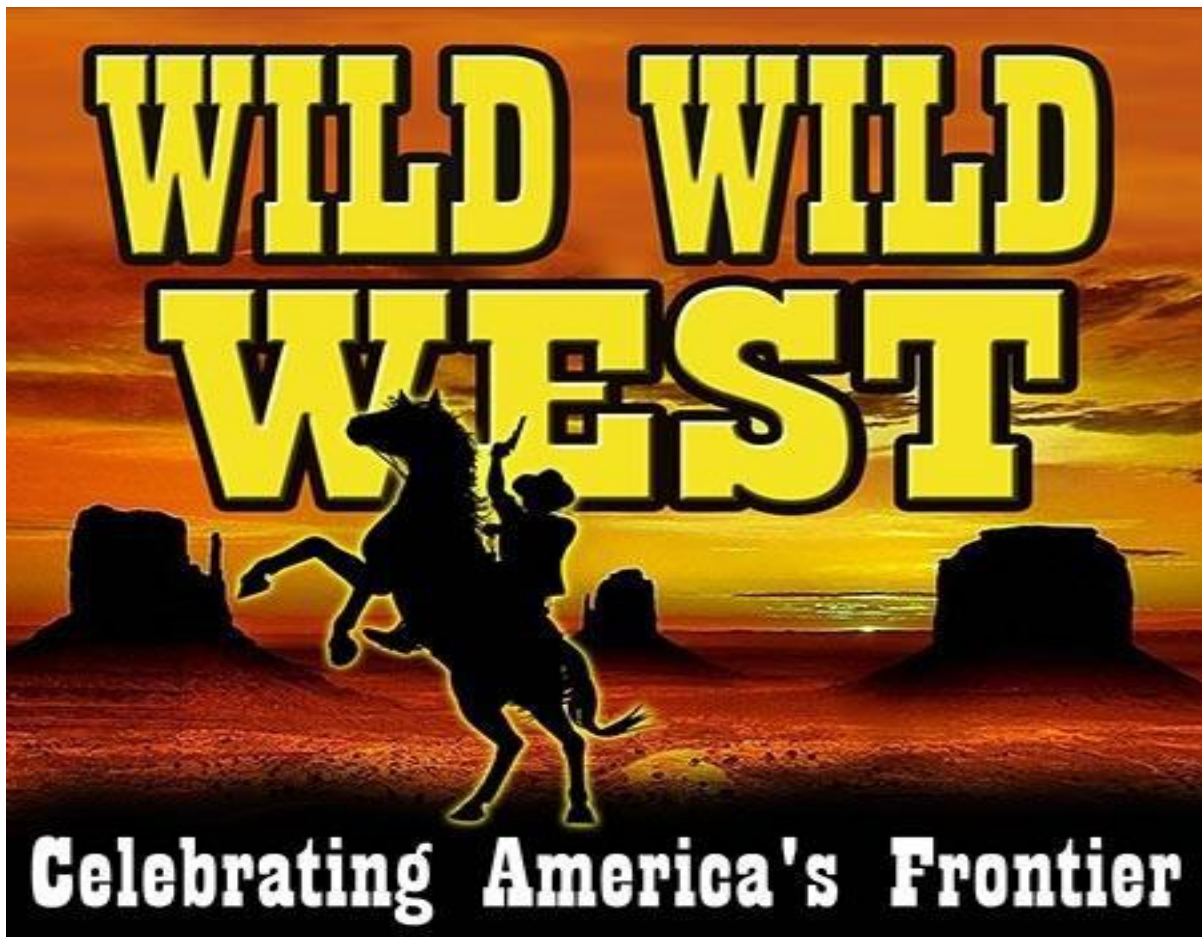


# CAMP SUNRISE

**2018 LEADER'S GUIDE**



GREEN MOUNTAIN COUNCIL

BOY SCOUTS OF AMERICA

**P.O. Box 557  
WATERBURY, VT 05676  
(802) 244-5189**

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# PLANNING FOR CAMP

## CAMP SUNRISE 2018 – WILD WEST



We would like to welcome you and your Cub Scouts to a spectacular summer adventure at Camp Sunrise! This will be Camp Sunrise's 93<sup>rd</sup> anniversary and we have great surprises in store for you. **For the past twelve consecutive years we have been a Nationally Accredited Camp!**

The overall theme for resident camp will be "**Wild West.**" This theme will give your Cub Scouts a chance to explore their imaginations and to become their Western character. Using costumes and themed activities, Camp Sunrise will be transformed into "Wild West" a place where your young actors can travel to the outer limits of their imaginations. Packs are encouraged to choose a Wild West Theme and develop their campsite accordingly. Using costumes and decorations your campsite should become your favorite Wild West Character or Theme.

**Half week program is available Sunday through Tuesday only. Tiger Scouts are also welcome at camp for the half week program but they must have an adult partner with them.** The Webelos II program has been a great and is being revised to align with the new requirements. The program will be **capped to the first 36 participants** each week, get your rosters in early! Keep an eye on the website for a more detailed program description, packing list, and pre-registration form.

Camp Sunrise has held a special place in our hearts since we first laid eyes on it more than two decades ago. We are incredibly excited to have the opportunity to invite you to a summer so that you too can fall in love with this magical place where as the Camp Sunrise song says "the scouts can still roam and grow into men".

Please use this guide as a resource for you and your pack as they prepare for summer camping. Look beyond the rules and regulations in this packet to catch a glimpse of the new programs that await you. The appendix of this guide contains several important forms, such as medical histories and promotional information. Feel free to copy these forms as needed.

Please attend one of our leader orientation meetings for up to date information and have all your questions answered.

If you have any questions regarding summer camp please contact me at (802) 558-4415. You can also email me at [CampSunriseVT@gmail.com](mailto:CampSunriseVT@gmail.com). Please also take advantage of the website, [www.scoutingvermont.org/camp](http://www.scoutingvermont.org/camp) to access up-to-date information or to download important forms.

See you at the flagpole!

Handwritten signature of John Dyer.

John Dyer  
Camp Director, Camp Sunrise

# 2018 – SUMMER SESSIONS



<u>DATES</u>	<u>FULL WEEK CAMP</u>	<u>HALF WEEK CAMP</u>
JULY 8 <sup>TH</sup> – JULY 13 <sup>TH</sup> , 2018	WEEK 1	AVAILABLE WITH CAMP DIRECTOR APPROVAL. SUNDAY THRU TUESDAY <u>ONLY</u>
JULY 15 <sup>TH</sup> – JULY 20 <sup>TH</sup> , 2018	WEEK 2	
JULY 22 <sup>ND</sup> – JULY 27 <sup>TH</sup> , 2018	WEEK 3	
JULY 29 <sup>TH</sup> – AUGUST 3 <sup>RD</sup> , 2018	WEEK 4	

## CAMP FEES

**ALL FEES SHOULD BE PAID PRIOR TO ARRIVAL AT CAMP!**

**All Fees Paid in FULL by June 1<sup>st</sup>**

**Campership Applications are Due in Council Office by April 13th**

½ Week	\$200 – Any week Sun-Tues ONLY with Camp director approval
½ Week Early Bird	\$185 – If paid by fee schedule below
Cub Scout Full week	\$425 – Paid in Full by June 1 <sup>st</sup>
Early Bird Discount	\$395 – If Paid by fee schedule below
Super Early Bird	\$365 – \$100 deposit by March 1 <sup>st</sup> and paid by June 1 <sup>st</sup>
Extra Leaders	\$100 – This is a per week fee OR \$25 per day - Late Fees Apply

**Note:** “Early Bird” is a discount camp fee that is designed to give an incentive for Packs to submit their rosters and payment in on a timely basis. **After June 1<sup>st</sup>, the full camping fee applies.**

## LEADERS’ FEES

Your Pack will have **two free** leaders for the full week camp with a **minimum attendance of FIVE Cub Scouts**. We will give you more FREE leaders when your attendance reaches certain numbers. Packs not meeting the minimum Cub Scout guidelines or additional leaders will need to pay a \$100 per week fee. Leaders attending on a per day basis the fee will be \$25 per day. Late fees apply.

**1-4 Scouts:** Leader fee is \$100 per Leader, **5-16 Scouts:** 2 Leaders Free, all others are \$100 each

**17-24 Scouts:** 3 Leaders Free, all other are \$100

## PAYMENT SCHEDULE AND CHANGING YOUR RESERVATION

**To qualify for the Super Early Bird fee a non-refundable deposit of \$100 per Cub Scout is due at the Council Service Center by March 1<sup>st</sup>, 2018 with the balance due by June 1<sup>st</sup>. Early Bird fee applies for \$100 non-refundable deposits received after March 1<sup>st</sup> and before June 1<sup>st</sup> with fees paid by June 1<sup>st</sup>. Regular fee applies for payments made after June 1<sup>st</sup>. Sites will be assigned by the Camp Director after June 1<sup>st</sup>.** Reservations can be increased for new scouts, if space is available by paying an additional \$100 deposit per Cub Scout. Full payment, to take advantage of the Early Bird Discount, would then be due by **June 1<sup>st</sup>**. After June 1<sup>st</sup> the full Camping fee apply.

**Payments are non-refundable but can be transferred to another NEW scout not already on your roster. They can NOT be combined to another scout who is already signed up to attend camp.**

## PAYMENTS, REFUNDS, CANCELLATIONS

**Cub Scouts and families should pay their camp fees to their Pack. Your pack leader should coordinate the collection of these fees, and have one check to Green Mountain Council.**

If a unit or Scout cancels after May 15th, the unit forfeits \$100 per boy, plus the site reservation fee. No fees will be refunded after June 8th except in extreme cases (i.e. death, hospitalization – having to attend summer school is not an extreme case). Please remember this money has already been invested by June. Deposits and paid fees are non-refundable but can be transferred to another NEW Scout not already on a unit's roster. Fees CANNOT be combined and credited to another Scout who is already signed up to attend camp. Newly recruited and registered Scouts (Cub, Boy or Venturer) or Webelos who have crossed over to troops and register in the unit after April 30<sup>th</sup>, will be given until June 8th to pay the early bird fee.

## FINANCIAL AID CAMPERSHIPS

Under certain circumstances, Green Mountain Council provides Camperships to boys in need of financial assistance. A Campership application and instructions can be found in this Leader Guide. Please make as many copies as you need. **Applications must be received by April 13th.** All scouts applying for a Campership **MUST** pay their \$100 reservation fee at the same time they sign up for camp. **[Form On Web \[scoutingvermont.org/pubs/2018 GMC Scout Campership form.pdf\]\(http://scoutingvermont.org/pubs/2018\_GMC\_Scout\_Campership\_form.pdf\)](http://scoutingvermont.org/pubs/2018_GMC_Scout_Campership_form.pdf)**

## CAMPSITE CAPACITIES

The Green Mountain Council has established campsite capacities to ensure the best possible experience for our Cub Scouts. Overcrowding can be avoided by this system of establishing and enforcing the maximum numbers for each camp. The campsite capacities listed below refer to the recommended number of Scouts that are permitted in each campsite. **If your total attendance (including Cub Scouts and adult leaders) exceeds the published campsite capacity, adult leaders will be required to bring their own tents and bedding.** The campsite capacities are guidelines, but overall total daily count of 200 Cub Scouts, Leaders, and Staff will not be exceeded. Campsites are based on 20 youth and 4 adults. Tents / lean-to's are youth priority first.

<u>CAMPSITE</u>	<u>CAPACITY</u>
ABENAKI	24 (HAS 1 LEAN-TO)
UPPER APACHE	24
LOWER APACHE	24
EAGLE POINT	32 HAS (8 LEAN-TO'S)
IROQUOIS	32 HAS (8 LEAN-TO'S)
LAKEVIEW	24
MOHAWK	24

## FACILITIES

Camp Sunrise offers a fully equipped waterfront, instructional areas, BB and archery ranges, trading post, shower house, health lodge, dining hall, numerous campsites, program sites in ecology, crafts, sports, and much, much more. Two-person tents and cots are on hand for those who need them and strict standards regarding health, safety, and cleanliness are maintained. **If your total attendance (including Cub Scouts and adult leaders) exceeds the published campsite capacity, adult leaders will be required to bring their own tents and bedding.**

## **SUMMER CAMP LEADERSHIP**

**Units are required to provide a minimum of two registered adult leaders for the entire camp week in each campsite.** The Camp Leader must be at least 21 years old and a **registered member of the Boy Scouts of America**. The second adult **must be a registered Scouter** 18 years old or older or a **registered** parent of the participating unit. **Any additional parent “helpers” that are staying overnight as a leader MUST also register with the BSA.** If you have any doubt, simply register your leaders!

## **THE MEDICAL/PERMISSION FORM AND ITS IMPORTANCE - NEW FORM FOR 2018**

The single most important part of pre-camp planning and packing is the **Medical/Permission Form**. This form must be updated annually. Regardless of age you must have a medical form that is current within twelve months. Please also be advised that Camp Sunrise **DOES NOT** have medical forms from previous camp attendance. Medical forms **MUST** be brought to Camp. **See Website for Annual Medical Form, [scouting.org/filestore/HealthSafety/pdf/680-001\\_ABC.pdf](http://scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf)**

**Parts A, B and C** are required for any **resident camp setting**. It is to be completed and signed by a certified and licensed health-care provider—physician (MD, DO), nurse practitioner, or physician’s assistant as appropriate for your state. It is important to note that the height/weight chart must be strictly adhered to if the event will take the unit beyond a radius wherein emergency evacuation is more than 30 minutes by ground transportation, such as backpacking trips, high-adventure activities, and conservation projects in remote areas.

In an emergency, doctors and hospitals will not accept photocopied signatures. **Be sure that the immunization record section is filled out with dates.** Individuals with allergies, diabetes, asthma, etc. are not turned away from camp. It is, however, most important that any medication or restrictions be noted on the health form. This will help our Camp Health Officer to offer better emergency care to our Cub Scouts and Leaders.

**Medications (even non-prescriptions) MUST** be left with the Camp Health Officer at check-in. Prescribed, self-administered medications for severe allergies, heart conditions etc. may be kept with the patient or leader on a case-by-case basis. Please advise us in writing a few weeks in advance of camp if you have any unusual medical requirements. **All medication must be in the original prescription bottle, NOT a plastic baggie or a Monday – Friday Pill dispenser.** It is the Unit Leaders responsibility to make sure youth go to the Health Lodge for medication. Medication administration is immediately following breakfast, lunch and dinner.

## **ALLERGIES AND SPECIAL NEEDS**

If your child requires a special diet or diet restrictions including allergies, **it is necessary for you to let us know at least two weeks ahead of time** so that we may accommodate their needs! To contact us please use the allergy notification form found on our website at

**<http://www.scoutingvermont.org/foodallergy-needs.html>**

**If your child requires special programming or special accommodations please contact the Camp Director at least two weeks ahead of time.** The Camp Director can be reached via email at **[campsunrisevt@gmail.com](mailto:campsunrisevt@gmail.com)** or you can contact the Council Service Center at (802) 244-5189.

## **SWIM TESTS**

Unit swim tests may be completed prior to coming to camp. They must be done according to BSA standards and are subject to review by the Waterfront Director. The form for these tests is attached in the appendix of this manual.

By performing the tests prior to camp, the Pack leadership affirms that the Scouts performed to BSA standards and that they assume the responsibilities for the proper completion of the swim test.

This could save over an hour of valuable check-in time when arriving at camp and should be considered by Pack leadership. **[See Website for forms to complete swim checks prior to camp.](http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/pre_camp_swim_test.pdf)**  
**[http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/pre\\_camp\\_swim\\_test.pdf](http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/pre_camp_swim_test.pdf)**

## **DEN CHIEFS**

Den Chiefs attending Camp Sunrise will be considered leaders and must pay as leaders. The Camp requirements for a Den Chief are:

- The Boy Scout has been an active Den Chief in the pack for at least four months prior to camp, and has the Scoutmaster's approval
- The Den Chief must be least 12 years old, preferably 13.
- The pack can only have one Den Chief per den
- **All Den Chiefs will require Camp Director approval – Email – CampSunriseVT@gmail.com**
- All Boy Scouts attending Camp Sunrise are required to be on staff or be a Den Chief.

## **CAMP LEADERS ARE RESPONSIBLE**

- For the preparation of his/her Pack before the summer camp experience
- For the supervision and health, safety, and welfare of each Cub Scout under their supervision
- For following the policies and regulations of the Green Mountain Council and the Boy Scouts of America and supporting of the Council and Camp staff leadership
- To serve a dual role as counselor and friend to every Cub Scout

## **CAMP SUNRISE CAMP STAFF ARE RESPONSIBLE**

- For the health, safety, and welfare of all individuals within camp
- For promoting a positive environment in which Cub Scouts can realize their objectives in coming to camp while making full use of the camp resources and facilities
- For applying their personal abilities and leadership skills so that an active, growth-oriented program takes place
- For providing quality services, meals, materials, and facilities for Cub Scouts as described in its literature and manuals

**BE SURE TO PUT YOUR SON'S NAME ON EVERYTHING!** Each year we receive numerous calls requesting lost items from camp. Few lost items can be returned without a name. When collecting your son on Friday evening, please check his bags, particularly, for his uniform, his jacket, and any other items he treasures. Check the lost and found box before leaving camp. Once he leaves camp it is more difficult to locate lost items.

## **PACK PHOTOGRAPHS**

**Photos are taken by a private Photographer. Please pay the photographer in Cash at the time your pictures are taken.** Your Pack will have the opportunity to purchase a professional 5x7 color photograph to commemorate their stay at camp. **Please fill out the Pack Picture Order Form and collect the money prior to attending camp. See Website for the Picture Order Form.**  
[http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/pack\\_pictures.pdf](http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/pack_pictures.pdf)

Photos will be taken on Monday afternoon starting at 4:30pm of each camp week and will be delivered to you before you leave camp that week. Please plan to come to camp with orders for your pack. Camp photos are \$5 each (price subject to change). Your pack should organize their order and collect the money prior to their arrival at camp. **Please pay the photographer.**

## **PACK PRE-CAMP MEETING**

The Camp Leader should hold a meeting for all Cub Scouts and parents that are going (or might go) to camp. Review arrival/departure information, camp opportunities and personal equipment, pass out medical forms and go over payments for camp. Please review all of the "Planning For Camp" information with your pack families at this meeting.

## **LEADER ORIENTATION MEETING**

**These are phone conference meetings. Please make every effort to have at least one person from your unit on a call. Each call will be 20 - 30 min. A week prior to the scheduled meetings the information needed to connect to the call will be posted on the Council Website, Facebook page and sent to those signed up to attend camp.**

**Saturday May 19th - 8pm**

**Sunday May 20th - 2pm**

**Wednesday May 23rd - 9pm**

**Thursday May 24th - 430pm**



# ARRIVAL AT CAMP

- \* ½ **Week** Camping Option: Campers will arrive 1pm Sunday and Depart Tues night or Wed breakfast
- \* **Remember 1/2 Week Camp is available all weeks Sun-Tue ONLY with Camp Director Approval**

The entire pack should plan to travel by car pool and arrive at Camp Sunrise **together** between 1pm and 2pm on Sunday. **DO NOT arrive before 1pm** – the staff is simply not ready to accept you!!!

**Vehicles are not permitted in camp.** All vehicles must be parked in the parking lot and your gear carried into the site. Please plan / pack accordingly. It is important that the pack arrive together so we can be efficient in getting everyone moved into camp.

We advise campers and parents to eat lunch before arriving at camp. **Lunch will NOT be available at Camp on Sunday.**

## ONCE CAMPERS ARRIVE

Your Camp Guide will meet your pack. He/She will assist in the arrival schedule and will stay with you through your tour. Please have three copies of your updated Pack roster, and any receipts for camp fees you have received. Your Staff Guide will show your pack to its campsite. The Cubs will prepare for the Camp Orientation. A check in team will arrive at your campsite to take care of the check in process.

The Camp Orientation will include:

- A trip to the **Health Lodge** for medical checks; all boys and leaders with their medical forms must go through this medical check before going to the waterfront. The Health Officer must see each Camper and Leader.
- A trip to the **Waterfront** for a swim test. ALL Cub Scouts and Leaders **MUST** take the test – regardless of your ability! Any swim tests taken prior to camp **MUST** be approved by the Waterfront Director. Turn your swim test forms into the Waterfront Director
- A trip to The **Dining Hall** for seating arrangements and dining procedures.
- A **Tour** of the program areas.

All Cub Scouts should use the Buddy System at all times. Scouts should **never travel alone.**

## ARRIVAL DAY EVENING SCHEDULE

- 5:30 – Retreat – Full Scout Uniform
- 6:00 – Dinner
- 8:00 – Opening Campfire
- 8:45 – Leader Meeting
- 9:30 – Bed Check and Taps

## WRIST BANDS

Anyone staying on camp property will be issued an Official Camp Sunrise wrist band. A wrist band signifies that you belong in camp and are entitled to all rights and privileges thereof. In order to participate in activities or eat in the dining hall you **MUST** have a wrist band. This will be strictly enforced. People without wrist bands should be escorted to the office.

**Please be advised that lost/broken wrist bands MUST be replaced. Replacements will cost \$1.**

## VISITORS TO CAMP

ALL guests visiting camp are required to stop in the Welcome Center and register upon arrival and departure. **Any Cub Scout leaving early or without his Pack must complete the Scout Release Request before arriving at camp. See Resident Camp Appendix for the Scout Release.**

\*\*\* If a Cub Scout is leaving camp early he must see the Camp Director with the parent/guardian that is taking him from camp, **regardless of the time. Even if it is 1am!** \*\*\*

Visiting is encouraged during our **FRIDAY Family BBQ** where a magnificent banquet of feed for the Scouts and families is served. The meal begins at **12:00pm (THIS IS A CHANGE)**. Tickets can be purchased at the Trading Post **Adults \$10; Children under 10 \$5**. After the Feast there will be time to bid your farewells to the staff. In order for us to plan accordingly and have the proper amount of food available **please fill out the BBQ Order form and collect the money prior to attending camp**. After paying in the trading post tickets will be handed out. Each person eating will need to present their ticket at the time of the BBQ. **If the tickets are lost they will need to be repurchased.** **See Website for the BBQ Order Form.**

[http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/lunch\\_bbq.pdf](http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/lunch_bbq.pdf)

## LEADERS AND CAMPERS ARRIVING OR LEAVING CAMP

Anytime a leader, camper, or other guest enters or leaves camp they must remember to **sign in** or **sign out** at the Welcome Center, regardless of how long or short the trip is. Please help us enforce this important policy, as it will aid in preventing unwanted visitors from entering camp property.

Proper identification is required for any person picking up a scout at camp. A Scout Release Request from the legal guardian of a Scout must be presented for a scout to leave. **See Website for the Scout Release Request Form.**

[http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/scout\\_release\\_request.pdf](http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/scout_release_request.pdf)

To ensure the protection of the youth, it is the policy of Camp Sunrise that, **any adult spending the night MUST be a registered leader with the BSA.** If you plan on having parents help out during the week for your leadership please make sure they are registered before arriving at camp.

# WEEKLY PROGRAM

It is the goal of the Camp Staff to provide an exciting and active program for all Scouts. The day begins with the morning flag raising ceremonies. All Packs are invited to participate in this meaningful event. There are program activities all morning, afternoon and special events in the evenings. On Friday for LUNCH we will host our Family BBQ, a veritable banquet of food for the Scouts and families. Mothers, Fathers, Brothers and Sisters, even Aunt Edna is invited to share this with the Scouts. **Tiger Cubs are invited to join us for a half week program – Sunday to Tuesday only and must have a tiger partner with them while at camp.**

## PROGRAM AREAS

**We've Had Great Success with Rotation by Rank. Please Be Prepared For This!** - Rotation by Rank is where Cubs of the same rank rotate around to the program areas at camp instead of by Pack. This allows us to provide age specific programming and helps the Cubs meet new friends. We will be asking for volunteer leaders to help assist with rotations.

**ARCHERY/BB:** Refine your skill on the Archery and BB range. New awards and achievements!

**AQUATICS:** Learn the basics from getting wet to rowing a boat. The program varies with the abilities of the campers present. **You can complete swim checks prior to camp. [See Website for rules.](#)**

**NATURE:** Take a hike! Learn to recognize and hopefully avoid poison ivy. Make natural tea; this is just a 'taste' of what nature has to offer you.

**HANDICRAFT:** Hopefully handicraft will have something that will really get your creative juices moving. There's always something to make at handicraft.

**FIELD SPORTS:** It is always fun to build some physical fitness and sportsmanship.

**WEBELOS II:** A special program for Webelo Scouts attending Sunrise for the last time as a camper. This program introduces the boys to the adventure of Boy Scouting. This program is led by a senior Staff member who facilitates the Webelos who form a single group made up from all the packs. This is a unique and special opportunity. **[This program will be capped at 36 participants each week.](#)** **Get your rosters in early!**

**LEADERS AND PARENTS ARE NOT PERMITTED TO PARTICIPATE IN THIS ROTATION!** - We are attempting to prepare your Cubs for Boy Scouts. Boy Scouts is a more independent program and Webelos need to start to get use to this otherwise it becomes a culture shock. Occasionally we ask for Adult volunteers for certain activities. They will be Okay, trust me.

## SPECIAL EVENTS

**SUNDAY:** Opening campfire at the Stanley A. Burnham Campfire Ring. The staff inspires and entertains you!

**TUESDAY:** Inter-pack Campfires: Tonight you get to provide snacks and entertain Staff in your own campsites! The staff will parade from campsite to campsite to share in good food and good entertainment.

**WEDNESDAY:** Webelos II Adventure Day: Today is your day. You will experience special challenges including a hike, campsite preparation, and foil dinner.

**THURSDAY:** Closing campfire! You get to entertain and astound your fellow campers and the staff with your campfire presentation at the Stanley A. Burnham Campfire Ring.

**FRIDAY:** On Friday we will have open programs so the Scouts can participate in whatever program area they wish. No matter if you want to shoot that last BB, or construct the last Handicraft project, this is the time to go where you want.

Closing ceremonies are held on Friday afternoon at 11:30 AM on the Parade Ground which will be followed by the Family BBQ. This is to allow any early departing units the ability to get awards they have earned and to participate in the closing ceremony.

## **ADVANCEMENT**

See the Program Director upon arrival for a list of achievements that your Scouts could earn during their stay at Camp Sunrise. New program guidelines, awards and achievements intergrated.

## **LEADER MEETINGS**

Several times through the week, we will create opportunities to meet with the Adult Staff and other Camp Leaders to discuss ideas and suggestions. These meetings are for your benefit and a smoother camp operation and are held as needed on Sunday after dinner, Wednesday, and Friday.

## **SERVICE PROJECTS**

If your unit would like to consider a service project for camp, there is plenty to do. Please seek approval for your project before starting. See the Camp Director for a service project regarding the overall camp or see the Camp Commissioner for a campsite improvement project. Let us know when you complete your project so that we may provide proper recognition.

## **DO A GOOD TURN DAILY**

Your pack will be asked to assist the camp in a cleaning task. We need help keeping the shower houses clean during your stay at camp. One or two packs will have daily responsibilities at the shower house.

The Camp Leaders are also asked to help out in various ways during the week. Most important is "tower duty" or "waterfront lookout duty". We ask all leaders in camp to volunteer an hour or so per day to be a lookout in the waterfront tower. Schedule your time for when your boys are present so you will have an opportunity to watch them have fun.

## **CAMP DEPARTURE**

Packs are expected to stay through the closing ceremony and Family BBQ. **Those leaving before the ceremony are asked to let the Camp Director know in advance. Packs should plan on a departure time of around 2:00 PM.** The departure time ensures that parents and scouts that have a distance to drive will be able to do so during the hours of light.

It is the leader's responsibility to make sure that everything is in perfect condition at the campsite before your pack leaves. All trash must be removed and the site must be inspected by the Camp Commissioner before departure. Damage to the campsite may result in a fee being assessed to the pack if determined non-accidental.

It is also important from the camp leader and camps liability standpoint that the camp leader does not leave until all his/her Cub Scouts have departed.

After inspection and check out procedures, we ask all Camp Leaders to stop by the office before leaving to sign out and pick up his/her paperwork or medical forms. Any medical forms left behind will be destroyed. Please fill out the Camp Evaluation Form prior to departure. It is very helpful to know what we are doing well and things we could improve! **[See Website for the Camp Evaluation Form.](http://www.scoutingvermont.org/uploads/4/7/2/2/47226097/camp_evaluation.pdf)**

# FYI

## HAZARDOUS FUEL STORAGE

Liquid fuel policies of the Green Mountain Council and the Boy Scouts of America permit the use of white gas and pressurized fuels for camp stoves, lanterns, etc. All uses of fuel must be under the direct supervision of an adult and bulk quantities of liquid fuels (greater than a Sunrise water bottle) must be stored in a secure flammable storage facility. See the Camp Ranger with any questions.

## FIREWOOD

**DO NOT BRING FIRE WOOD TO CAMP!!!** Luckily we have not had any uninvited guests (bugs) come in on imported firewood but we are not taking precautions by following guidelines from the Vermont Forest Service. We have plenty of fallen dead wood around camp and the Order of the Arrow has made wood piles near almost all of the campsites.

## SIBLINGS IN CAMP

The Green Mountain Council's Camping Committee has adopted the National Boy Scouts of America policy that **does not permit** siblings (Boy Scout or Cub Scout) to stay in camp. Siblings are defined as any younger sister or brother of a leader or camper. All family members are welcome as guests; however, siblings cannot stay overnight. Meals may be available depending on camp attendance. Meal tickets may be purchased in the Trading Post. All people staying overnight must be staff, leaders (including den chiefs) or participants.

Although not exactly a sibling, **K-9 family members are not allowed in camp** for health and safety reasons. This does not apply to a service dog however. If you have any questions or concerns about pets in camp, please contact the Camp Director.

## QUIET HOURS IN CAMP / BED CHECK

Just before quiet hours a bed check should be done to determine that all Campers are accounted for and in their campsite. If you have any missing campers, you must report them to the camp office. **Quiet hours in camp are between 9:30pm and 6:30am.** Please observe this quiet time; a scout is courteous! Bedtime is to be strictly enforced with at least two adult leaders present in the site. All campers are expected to be in their own campsite unless there is a medical or program situation that allows them to be out. A one-hour siesta after lunch is also a BSA policy and is considered a "quiet hour" in Camp.

## YOUR CAMPSITE

Each campsite is equipped with tents or Adirondack style lean-tos, platforms, cots, a washbasin, a latrine, brush, broom, cleaners, rake, shovel and a bulletin board.

Each Pack is responsible for a daily cleaning of the tents and campsite area.

- Tents should be aired daily by rolling up the sides and ends to allow for air circulation (weather permitting). Sleeping bags should be hung on clotheslines in the site for airing.
- Laundry, towels, sleeping bags, etc should be on separate clotheslines for a neat campsite.
- Do not put clotheslines across traffic areas, and do not use tent outriggers as clotheslines.

All campsites have a bulletin board. These are to be used so your Cub Scouts can find out about your Pack schedule, campsite information, and special notices for the day and the Camp Safety Procedures.

We request that you do not plan or make any **permanent** modifications to any camp building structure or campsite without prior permission of the Camp Director. This includes painting, gateways, marking trees or trails, or any modifications to structures.

Cleaning supplies and toilet paper for your campsite are available from the Camp Commissioner. All supplies are to be picked up by an adult.

There will be an ample supply of trash bags around camp and in your campsite. Please use them. Trash and recyclables should be brought daily to the dumpster behind the dining hall and a clean trash bag placed in your trashcan. Trash bags are available from the Camp Commissioner.

Campsites are inspected daily by the Camp Commissioner and/or the Camp Health Officer (usually between 9am and noon). They will be inspecting issues of health, safety, neatness and equipment care. Please assign the necessary daily duties to your campers:

- **Fire Warden:** Make sure that the Fireguard Chart is filled out and that all fires are out and cleaned up.
- **Latrine Crew:** Sweep floor (but not with tent platform brush), wash seats with brush and disinfectant (and leave dry), clean faucets and wash stand and make sure there is toilet paper.
- **Site Inspector:** Reviews all the tents or cabins and the site for neatness and litter control.
- **Everyone!!** Sweep the tent platforms, and pick up the litter. Store loose clothing, make beds neat, and if appropriate, roll up or keep all tent flaps down depending on the weather.

## **MAIL**

Incoming mail is usually distributed at lunch. Outgoing mail may be left at the **Trading Post** mailbox for delivery each morning. The address for camp is:

Cub Scout's Name  
Pack # \_\_\_\_\_ Site Name \_\_\_\_\_  
Camp Sunrise  
2050 Sunset Lake Road  
Benson, VT 05743

## **ALCOHOL, DRUGS, AND TOBACCO**

Alcohol and illegal drugs are not permitted on scout property. Adults found in possession or under the influence of alcohol or illegal drugs will be escorted out of camp. According to Youth Protection Guidelines, such instances will be reported to the Scout Executive for appropriate action. Scouts found in possession or under the influence will face similar consequences after a conference between the Unit Leader, Camp Director, and the scout's parent or guardian.

It is the policy of the Boy Scouts of America and the Green Mountain Council that no one under the age of 18 years may possess or use tobacco products. This includes cigarettes, cigars, pipes, snuff, and chewing tobacco. The Unit Leader in such instances should take appropriate disciplinary action. There should be no smoking within the campsite or in sight of youth. All cigarettes must be field stripped and thrown away in the trash bags, not left in the campfire rings.

## **TELEPHONES**

Please limit calls to emergency situations. Campers must be accompanied by their Camp Leader and may place collect calls or calls with a calling card. All incoming calls will be handled by taking the caller's name and number and a very brief message to be delivered at the next closest mealtime. Also please be aware that there is very limited cellular telephone service in Benson.

## **TRADING POST**

Camp Sunrise runs a fully stocked camp store. It will be stocked with Scouting literature, camp T-shirt, patches, program materials, handicraft items, cold drinks, snacks and more! Hours will be posted on the door.

## **DINING HALL**

All meals in the dining hall will be served "family style" using the **host system**. This system promotes courtesy and tends to establish the family setting. Boys learn to share in making each meal an orderly and enjoyable experience. The seating will rotate each day, so every boy has an opportunity to be host, assistant host, and waiter. Each table will seat 8 or 10 and will have a camp leader and/or a staff member present. Seating arrangements are prepared in advance so that you and your pack will be sitting together. Your table(s) assignment will be given to you during your Camp Orientation. **Only those Cub Scouts, Leaders, Staff and Guests that have registered in Camp at the Welcome Center/paid at the Trading Post will be permitted to eat in the dining hall.**

Each Cub Scout will get an opportunity to be the waiter, arriving 15 minutes early to set up his group's table. Waiters do **NOT** attend flag ceremonies. Go directly to the dining hall! The dining hall steward will explain the rules of the dining hall to your pack's waiters. The waiter is responsible for cleaning up his table area after the dining hall is dismissed.

Meals are well balanced to provide not only nutrition for growing boys, but also the energy they will need at camp. Extra food should not be brought to camp. **Please advise us in writing a few weeks in advance of camp if you have any special dietary requirements. Use the following link to submit your need:** <http://www.scoutingvermont.org/foodallergy-needs.html>

## **UNIFORMS**

The official Cub Scout uniform is required by all campers during the evening meal (unless the pack chooses theme-based costumes!) and during the Sunday Opening and the Friday closing ceremonies. Please wear your "activity" clothing to the morning flag ceremony so that you will be ready for program after breakfast.

## **INTERNET**

Wifi internet is available at Camp Sunrise and secured with a Password. Please see the Camp Director for the password.

## **CELL PHONES**

Cell coverage is spotty at Camp Sunrise across all carriers.



# **RESIDENT CAMP**

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## **APPENDIX:**

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Feel free to duplicate any forms in this Leader Guide Book  
and distribute them locally!

# CAMP LEADERS CHECKLIST

- ❑ Read Leaders Guide and plan to call in on a Camp Leaders Orientation Phone Conference
  - **Saturday May 19th - 8pm**
  - **Sunday May 20th - 2pm**
  - **Wednesday May 23rd - 9pm**
  - **Thursday May 24th - 430pm**
- ❑ Cub Scouts and Parents/Leaders are registered with Boy Scouts of America
- ❑ Parents' information & Personnel equipment list sent home
- ❑ **Anyone attending camp must have completed an Annual Health Form.** The original physical with the doctor's signature must be brought to camp. Parents or legally responsible adult must complete and sign the **Health History**, and **Permission to treat** statement.  
**Remember anyone attending camp, regardless of age, must have a medical form within the past twelve months. This is a change from previous year where youth medical forms were good for three years!**
  - **New form for 2018**
- ❑ Campership applications must be received at Council Office by **April 13th**
- ❑ Reservation fees sent to Council Office  
**Remember Webelos II rotation is capped at 36 participants per week; Get your rosters in early!**
  - \$100 per person in order to secure your spot. Any open spots not reserved will be made available to other units.
  - Deposits are non-refundable but are transferable to another scout not already attending.
- ❑ Those who wish to take advantage of the Super Early or Early Bird Discount must have their Camp fee paid according to schedule. After June 1<sup>st</sup> the full fee applies.
- ❑ All fees paid at Council Office by **June 1<sup>st</sup>**. Keep copy of receipt in unit leaders' folder.
- ❑ All Camp Leadership Secured
- ❑ Transportation set with a list of drivers. No one transported in back of trucks. Arrangements made to and from camp.
- ❑ Friday BBQ Order Form complete with money collected **(BBQ IS AT NOON THIS YEAR)**
- ❑ Pack Picture Order Form complete with money collected
- ❑ Unit program equipment & camping equipment ready to go to camp
- ❑ Cub Scout Release Request forms for Cub Scouts leaving early or not with their units

# GREEN MOUNTAIN COUNCIL CAMP EVALUATION

**CAMP SUNRISE**

**MOUNT NORRIS SCOUT RESERVATION**

Camp Leaders are asked to fill out a separate form and return it to the Camp Director or Program Director at time of departure. To continuously improve our camps, we appreciate any constructive feedback you may offer. Check only those items that apply.

<b><u>GENERAL</u></b>	Not Sure	Poor	Fair	Good	Very Good	Excellent
Pre-Camp Information						
Facilities						
Program Equipment						
Scouting Atmosphere						
Staff Attitudes						

<b><u>SUPPORT SERVICES</u></b>	Not Sure	Poor	Fair	Good	Very Good	Excellent
Meals/Food Service						
Commissioner Service						
Quartermaster						
Trading Post						
Ranger Services						
Health Services						

<b><u>PROGRAM AREAS</u></b>	Not Sure	Poor	Fair	Good	Very Good	Excellent
Aquatic Program Swimming						
Aquatic Program Boating						
Conservation/Ecology						
Field Sports						
Handicrafts						
Shooting Sports						

<b><u>EVENTS</u></b>	Not Sure	Poor	Fair	Good	Very Good	Excellent
Sunday Check-In						
Sunday Opening Campfire						
Closing Campfire						
Vespers/Chapel Service						
Campwide Games						
Others (please specify)						

Continued on reverse...

# GREEN MOUNTAIN COUNCIL CAMP EVALUATION

**COMMENTS ON ANY OF THE ABOVE RATINGS – ESPECIALLY FAIR OR POOR:**

**WHAT WOULD YOU LIKE TO SEE DONE DIFFERENTLY NEXT SUMMER?**

**WHAT SUGGESTIONS DO YOU HAVE FOR NEW PROGRAMS FOR NEXT SUMMER?**

**WHAT PROGRAM(S) OR EVENT(S) DID YOU FIND THE MOST HELPFUL OR ENTERTAINING?**

**WHICH STAFF MEMBER(S) DID YOU FIND MOST HELPFUL?**

**OTHER CONSTRUCTIVE COMMENTS:**

**WEEK OF** \_\_\_\_\_ **WEEKEND OR FULL WEEK?** \_\_\_\_\_

**NAME (OPTIONAL)** \_\_\_\_\_ **UNIT # (OPTIONAL)** \_\_\_\_\_

# UNIT SWIM CLASSIFICATION RECORD

This is the individual's swim classification as of this date. Any change in status after this date (i.e., non-swimmer to beginner or beginner to swimmer) would require a reclassification test by the Camp Aquatics Director.

SPECIAL NOTE: When swim tests are conducted away from camp or at the point of activity, the Aquatics Director shall at all times reserve the authority to review or retest all participants to assure that standards have been maintained.

**UNIT NUMBER** \_\_\_\_\_

**DATE OF SWIM TEST** \_\_\_\_\_

	FULL NAME (PLEASE PRINT)	SWIM CLASSIFICATION		
		NON-SWIMMER	BEGINNER	SWIMMER
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____
11	_____	_____	_____	_____
12	_____	_____	_____	_____
13	_____	_____	_____	_____
14	_____	_____	_____	_____
15	_____	_____	_____	_____

**NAME OF PERSON CONDUCTING TEST**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

**UNIT LEADER**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

# **SWIM CLASSIFICATION PROCEDURE**

The swim classification of individuals participating in a Boy Scouts of America activity is a key element in both Safe Swim Defense and Safety Afloat. The swim classification tests should be renewed annually, preferably at the beginning of each outdoor season. Traditionally, the swim classification test has only been conducted at a long term summer camp. However, there is no restriction that this be the only place that the test is conducted. It may be more useful to conduct the swim classification prior to a unit going to summer camp.

All persons participating in BSA aquatics are classified according to swimming ability. The classification tests and test procedures have been developed and structured to demonstrate a skill level consistent with the circumstances in which the individual will be in the water. The Swimmer's Test demonstrates the minimum level of swimming ability for recreational and instructional activity in a confined body of water with a maximum 12 foot depth and with shallow water footing or a pool or pier edge always within 25 feet of the swimmer.

The various components of each test evaluate the several skills essential to the minimum level of swimming ability. Each step of the test is important and should be followed as listed below:

## **SWIMMER'S TEST**

Jump feet first into water over the head in depth, level off, and begin swimming. Swim 75 yards in a strong manner using one or more of the following strokes: side stroke, breast stroke, trudgen, or crawl; the swim 25 yards using an easy resting back stroke. The 100 yards must be swum continuously and include at least one sharp turn. After completing the swim, rest by floating.

## **BEGINNER'S TEST**

Jump into water feet first into water over the head in depth, level off, swim 25 feet on the surface, stop. Turn sharply, resume swimming as before, and return to the starting place.

## **ADMINISTRATION OF SWIM CLASSIFICATION TEST**

### **OPTION A: At Camp**

The swim classification test is completed the first day of camp by Camp Aquatics personnel.

### **OPTION B: Council conducted/council controlled**

The council controls the swim classification process by pre-determined dates, locations, and approved personnel to serve as aquatics instructors. When the unit goes to a summer camp, each individual will be issued a buddy tag under the direction of the Camp Aquatics Director of use at the camp.

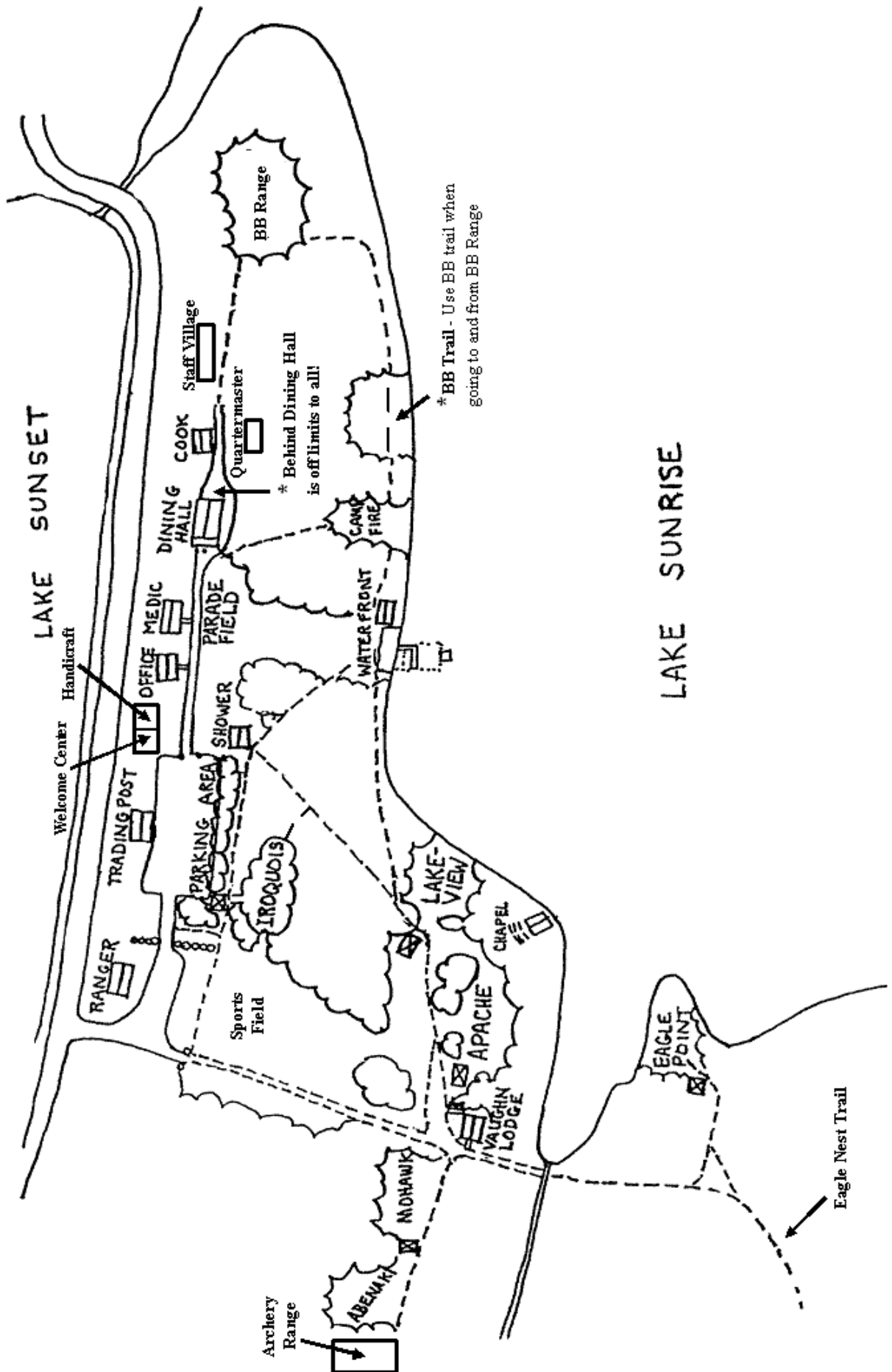
### **OPTION C: (At the unit level with council-approved aquatics resource people)**

The swim classification test done at a unit level should be conducted by one of the following council-approved resource people: Aquatics Instructor BSA, Aquatics Supervisor BSA, BSA Lifeguard, certified lifeguard, swimming instructor, or swim coach. When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the Aquatics Director for use at the camp.

### **SPECIAL NOTE:**

When swim tests are conducted away from camp or at the point of activity, the Aquatics Director shall at all times reserve the authority to review or retest all participants to ensure that the standards have been maintained. Unit Leaders assume all liability for tests conducted off-site for proper procedures and classifications.

# CAMP SUNRISE



# EQUIPMENT TO TAKE TO CAMP

This is a suggested list of equipment for an enjoyable stay at camp. It does get rather cool in the evenings, and each boy should be prepared for this, also footlockers are recommended over duffel bags and packs, as they are easier to keep organized, can be locked and some slide right under the bunks. It is a good idea to label items with your name and pack number.

## CLOTHING

- \_\_\_\_\_ Complete Cub Scout Summer Uniform
- \_\_\_\_\_ Underwear for a week
- \_\_\_\_\_ Socks
- \_\_\_\_\_ T-shirt
- \_\_\_\_\_ Shorts
- \_\_\_\_\_ Long Pants
- \_\_\_\_\_ Beach Towel
- \_\_\_\_\_ Swim Trunks (shorts for boys, one piece suit for girls)
- \_\_\_\_\_ Jacket
- \_\_\_\_\_ Rain Gear
- \_\_\_\_\_ Handkerchiefs
- \_\_\_\_\_ Extra Sneakers
- \_\_\_\_\_ Hiking Boots

## USEFUL EQUIPMENT

- \_\_\_\_\_ Sunglasses
- \_\_\_\_\_ Sun Screen
- \_\_\_\_\_ Day Pack
- \_\_\_\_\_ Knife, Fork, & Spoon
- \_\_\_\_\_ Flashlight (extra batteries & bulbs)
- \_\_\_\_\_ Mess kit; canteen
- \_\_\_\_\_ Wolf, Bear or Webelos Handbook
- \_\_\_\_\_ Pen, Pencil, notebook
- \_\_\_\_\_ Compass
- \_\_\_\_\_ Repellent – NON AEROSOL

## BEDDING (Some bunks are simple wood surfaces)

- \_\_\_\_\_ Sleeping Bag or 2-3 warm blankets
- \_\_\_\_\_ Air Mattress or foam pad
- \_\_\_\_\_ Pillow
- \_\_\_\_\_ Toothbrush and Toothpaste
- \_\_\_\_\_ Bath Towels

## OPTIONAL EQUIPMENT

- \_\_\_\_\_ Camera
- \_\_\_\_\_ Bible/Prayer book
- \_\_\_\_\_ Mending Kit
- \_\_\_\_\_ Personal First Aid Kit
- \_\_\_\_\_ Personal Fishing equipment
- \_\_\_\_\_ Mosquito Netting
- \_\_\_\_\_ Stationery and Stamps
- \_\_\_\_\_ Trading Post Spending Money

## WEBELOS II SUGGESTED ITEMS

- \_\_\_\_\_ Backpack to carry sleeping bag
- \_\_\_\_\_ Extra Socks
- \_\_\_\_\_ Canteen or Water bottle
- \_\_\_\_\_ Bug Spray, non aerosol
- \_\_\_\_\_ Hiking Boots
- \_\_\_\_\_ Compass
- \_\_\_\_\_ Pocket Knife
- \_\_\_\_\_ Baseball Type Hat

## THINGS TO LEAVE AT HOME

- |                  |                              |
|------------------|------------------------------|
| Bicycles         | Fireworks                    |
| Sheath Knives    | Drugs or Alcohol             |
| Radios           | Firearms / Archery Equipment |
| Tape / CD Player | Televisions                  |
| Electronic Games | Martial Arts Equipment       |
| IPods            | Cell Phones                  |



# EMERGENCY PROCEDURES

Please post a copy on your campsite bulletin board

## **ALARM SOUNDS (between 7:30 AM and 9:30 PM)**

- All leaders assemble Scouts at the parade field and take campsite attendance.
- Unit Leaders report to the Program Director at the flagpole.
- Camp Director or Program Director will give further instructions.

## **ALARM SOUNDS (after 9:30 PM and before 7:30 AM)**

- Each site will send one adult to the office with a complete site attendance report and to receive instructions.

**LOST BATHERS:** All trained staff will be directed to the waterfront and participate in the lost bather procedures under the direction of the Waterfront Director

**LOST CAMPER:** Staff will be given the name of the person lost, what the person was wearing and where the person was last seen. The Camp Director will coordinate the search in the area the person was last seen. The Camp Director will notify search and rescue and local authorities.

**FIRE:** Staff will be given instructions at the parade field. Leaders will be informed of the situation but must remain with the Scouts.

**STORM:** When lightning is seen, all aquatic activity will be stopped by the Waterfront Director; Scouts will be directed to a safe location. When alerted, leaders will bring Scouts to the dining hall. Staff will assemble at the dining hall.

**EARTHQUAKES:** Come down from high places; i.e. trees, towers, etc. Seek shelter free from overhead hazards.

**HURRICANE, TORNADO OR FLOOD WARNINGS:** The Camp Director will receive advanced warning on these kinds of storms and can order the evacuation of the camp, campsite evacuation to a central building, recall of outposts, and numerous other safety measures based on his/her judgment of available weather data. On such rare occasions, all leaders are expected to furnish prompt cooperation.

**HIGH TEMPERATURE, HUMIDITY OR SMOG:** advise Campers, alert heart and respiratory patients, restrict physical activity such as hiking and athletic activity.

**MAJOR ACCIDENT:** Immediately report the accident to the Health Officer, Program Director and Camp Director.

# **YOUTH PROTECTION GUIDELINES**

Summer camp is an important part of the program of the Boy Scouts of America. It is in the camp atmosphere and in the outdoor program that the character building and citizenship purposes of the Scout program are best taught. It is also at camp that the responsibilities for caring for the Cub Scouts, Boy scouts, Varsity Scouts and Venturers becomes a 24-hour-a-day duty. If you have any concerns about Youth Protection at camp, please contact the Camp Director.

The following policies have been adopted by the Boy Scouts of America to provide security for the youth in our program. In addition they serve to protect adult leadership from situations in which they are vulnerable to allegations of abuse.

## **TWO-DEEP LEADERSHIP**

Units are required to provide a minimum of two adult leaders for the entire camp week in each campsite. The unit leader or anyone serving as unit leader must be at least 21 years old and a registered member of the Boy Scouts of America. The second adult may be a registered Scouter 18 years old or older.

## **NO ONE-TO-ONE CONTACT**

Leaders should not place themselves in situations where there is only one adult supervising one youth member. In situations that require personal conference, the meeting should be conducted in view of other adults and youth.

## **RESPECT FOR PRIVACY**

Adult leaders must respect the privacy of youth members in situations such as changing into swimming suits or taking showers and intrude only to the extent that health and safety requires. They must also protect their own privacy in similar situations.

## **SEPARATE ACCOMMODATIONS**

When camping, no youth is permitted to sleep in the tent of another adult other than his own parent or guardian. Separate shower and latrine facilities for females should be available, and when separate facilities are not available, times for male and female use are to be scheduled and posted.

## **PROPER CLOTHING**

Proper clothing for program activities is required.

## **CONSTRUCTIVE DISCIPLINE**

Discipline in Scouting should be constructive (supportive) and reflect Scouting values. Corporal punishment is unacceptable.

## **SUPERVISION**

Leaders must monitor and guide the leadership techniques used by junior leaders and see that Boy Scouts of America policies are followed.

# SCOUT RELEASE REQUEST

## INSTRUCTIONS

Scouts desiring to leave camp prior to the unit's departure or not as a part of the unit must have a release signed by their parents and approved by the unit leader. Scouts will normally be permitted to leave only when accompanied by their parents. The form below must be used in handling all such departures.

In an emergency, it may not be possible for a parent or parents to sign the release. In this event, sufficient information must be recorded attesting to the telephone call or means of communication by which word arrived asking for the release of the Scout. This information should document the person from whom the call was received, verify telephone confirmation of the parent asking for release of the Scout, and give detailed reasons for the requested release.

REQUEST IS MADE THAT \_\_\_\_\_ (SCOUTS NAME)

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DISTRICT \_\_\_\_\_ UNIT # \_\_\_\_\_ CAMPSITE \_\_\_\_\_

BE PERMITTED TO LEAVE THE UNIT FOR THE FOLLOWING REASON(S):

\_\_\_\_\_

THE SCOUT IS TO LEAVE ON: DATE \_\_\_\_\_ TIME \_\_\_\_\_

ACCOMPANIED BY \_\_\_\_\_

THE SCOUT IS TO RETURN ON: DATE \_\_\_\_\_ TIME \_\_\_\_\_

In signing this request for release, the BSA, the Green Mountain Council, the troop leaders and the Scout's parents or guardians mutually acknowledge that there will be no refund of the camp fee; and that the BSA or its representatives shall not be liable for any loss or injury to the Scout's person or property.

This request is made by (parents' or guardians' signature required except as noted for emergency departure requests)

PARENT OR GUARDIAN SIGNATURE(S) \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE # (H) \_\_\_\_\_ REQUEST MADE (DATE & TIME) \_\_\_\_\_

(W) \_\_\_\_\_

UNIT LEADER'S SIGNATURE OF APPROVAL \_\_\_\_\_

## ON-SITE RELEASE

Before leaving camp, Scouts must check out with their unit Leader and the Camp Headquarters.

### APPROVALS

SIGNED: \_\_\_\_\_ (UNIT LEADER) UNIT # \_\_\_\_\_ DATE \_\_\_\_\_

SIGNED: \_\_\_\_\_ (CAMP HEADQUARTERS) DATE \_\_\_\_\_

**KEEP ORIGINAL - GIVE PARENTS A PHOTOCOPY**

# CAMP SUNRISE CAMP ROSTER

PACK # \_\_\_\_\_ TOWN \_\_\_\_\_ DISTRICT \_\_\_\_\_

WEEK \_\_\_\_\_ SITE \_\_\_\_\_ # OF CUB SCOUTS \_\_\_\_\_ # OF ADULTS \_\_\_\_\_

## ADULT ROSTER

PLEASE LIST **PRIMARY CAMP LEADER FIRST**

PLEASE  THE DAYS ADULT WILL BE IN CAMP

<u>NAME</u>	<u>PHONE</u>	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THUR</u>	<u>FRI</u>	<u>SAT</u>
1.								
2.								
3.								
4.								
5.								

## CUB SCOUT ROSTER

PLEASE LIST **ALPHABETICAL - LAST NAME FIRST**

<u>NAME</u>	<u>PHONE</u>	<u>DOB</u>	<u>WEBELOS II ROTATION</u> PLEASE <input type="checkbox"/>	<u>EMERGENCY CONTACT</u>	
				<u>NAME / RELATION</u>	<u>PHONE</u>
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Please Indicate Webelos II that want to participate in the Webelos II program with a  in the Webelos II Rotation column  
**Remember the Program will be capped at 36 Participants each week! Get your Rosters in Early!!!**

# FRIDAY BBQ ORDER

PACK # \_\_\_\_\_ TOWN \_\_\_\_\_ WEEK AT CAMP \_\_\_\_\_

DISTRICT \_\_\_\_\_ CAMPSITE \_\_\_\_\_

CAMP LEADER \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_ TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

	<u>NAME</u>	<u>ADULT @ \$ 10</u>	<u>CHILD \$ 5</u> (UNDER 10)	FAMILY TOTAL
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
<u>PACK TOTALS</u>				

ENCLOSED FIND A CHECK MADE OUT TO GREEN MOUNTAIN COUNCIL FOR \$ \_\_\_\_\_

FOR OFFICE USE: RECEIVED: \$ \_\_\_\_\_ ON \_\_\_\_\_ BY \_\_\_\_\_

# **DIRECTIONS TO CAMP SUNRISE**

## **FROM RUTLAND**

Go West on Route 4 to Exit 2

Turn Right on Route 22A

Turn Right on Route 144 (Follow Signs)

- There is a State Sign for Camp Sunrise
- G & L Store is on the corner
- Look for the big beaver sign

Turn Left on Lake Sunset Road

- It is the first left hand turn
- There is a State sign

Camp Sunrise is on the Right

- There is a Camp sign
- When you see the lake you're there

## **FROM BURLINGTON**

Go South on Route 7 to Vergennes (30 minutes)

South on Route 22A to Benson (40 minutes)

Turn Left on Route 144 (Follow Signs)

- There is a State Sign for Camp Sunrise
- G & L Store is on the corner
- Look for the big beaver sign

Turn Left on Lake Sunset Road

- It is the first left hand turn
- There is a State sign

Camp Sunrise is on the Right

- There is a Camp sign
- When you see the lake, you're there

# PACK PICTURES

PACK # \_\_\_\_\_ TOWN \_\_\_\_\_ WEEK AT CAMP \_\_\_\_\_

DISTRICT \_\_\_\_\_ CAMPSITE \_\_\_\_\_

CAMP LEADER \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_ TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Pack Photographs will be taken on Monday just before the evening flag ceremony. Packs can purchase copies of the picture for \$5 per 5x7. Please pay the photographer. Pictures will be delivered to you before you depart for home at the end of the week.

	<u>NAME</u>	<u># OF 5X7'S</u>	FAMILY TOTAL
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
<u>PACK TOTALS</u>			

FOR OFFICE USE: RECEIVED: \$ \_\_\_\_\_ ON \_\_\_\_\_ BY \_\_\_\_\_

