

CAMP LEADERS CHECKLIST

- ❑ Read Leaders Guide and plan to attend the Camp Leaders Orientation Meeting
 - Tuesday March 9th 6:30pm @ Calvin Coolidge Roundtable
 - Tuesday March 25th 6:30pm @ Waterbury Council Office
 - Tuesday April 13th 6:30pm @ Ethan Allen Roundtable, North
 - Tuesday April 14th 6:30pm @ Ethan Allen Roundtable, South
- ❑ Cub Scouts and Parents/Leaders are registered with Boy Scouts of America
- ❑ Parents' information & Personnel equipment list sent home
- ❑ **Anyone attending camp must have completed an Annual Health Form.** The original physical with the doctor's signature must be brought to camp. Parents or legally responsible adult must complete and sign the **Health History**, and **Permission to treat** statement.
Remember anyone attending camp, regardless of age, must have a medical form within the past twelve months. This is a change from previous year where youth medical forms were good for three years!
 - For legal reasons we must retain a copy of all camp physicals, original documents will be retained if no other copy is provided
- ❑ Campership applications must be received at Council Office by **April 15th**
- ❑ Roster of Cub Scouts / Leaders and reservation fees sent to Council Office by **April 15th**
Remember Webelos II rotation is capped at 36 participants per week; Get your rosters in early!
 - \$50 per person in order to secure your spot. Any open spots not reserved will be made available to other units.
 - You can change your reservation prior to May 14th without penalty. After May 14th the \$50 deposit is non-refundable but is transferable to another scout.
- ❑ Those who wish to take advantage of the Early Bird Discount (\$270) must have their Camp fee paid in full by **May 14th**. After May 14th the full fee (\$300) applies.
- ❑ All fees paid at Council Office by **June 18th**. **A Late fee of \$20 per person will be charged for anyone not paid in full by June 18th**. Keep copy of receipt in unit leaders' folder.
- ❑ All Camp Leadership Secured
- ❑ Transportation set with a list of drivers. No one transported in back of trucks. Arrangements made to and from camp.
- ❑ Friday BBQ Order Form complete with money collected
- ❑ Pack Picture Order Form complete with money collected
- ❑ Unit program equipment & camping equipment ready to go to camp
- ❑ Cub Scout Release Request forms for Cub Scouts leaving early or not with their units