

Green Mountain Council
College of Commissioner Science 2010

GMC Unit Commissioners on the Web

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Assistant District Commissioner
Website Administrator

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District Web Pages for Unit Commissioners

Each District will have a link on the right side of their District Home Page for Commissioners. The exact location will vary depending on what your District Webmaster has set up. But the URL addresses are:

<http://www.scoutingvermont.org/EthanAllen/Commissioners/>

<http://www.scoutingvermont.org/CalvinCoolidge/Commissioners/>

<http://www.scoutingvermont.org/ThreeRivers/Commissioners/>

<http://www.scoutingvermont.org/LongTrail/Commissioners/>

Each of the District Commissioner's pages will also vary, depending on what your District Webmaster and District Commissioner have set up. But the options on the right hand side of the screen should be similar.

Home > Ethan Allen > Commissioners

You Can ▼ Bookmark Print

Ethan Allen Commissioner Staff

[Edit]

The best friend your unit can have is your Unit Commissioner!

Commissioners are district and council leaders who help Scout units succeed. They coach and consult with adult leaders of Cub Scout packs, Boy Scout troops, and Venturing crews. Commissioners help maintain the standards of the Boy Scouts of America. They also oversee the unit charter renewal plan so that each unit reregisters on time with an optimum number of youth and adult members.

Commissioner staff roster and assignments updated as of: 07/01/2009

⚡ Today's Headlines...

[College of Commissioner Science](#) **NEW!**
Don't forget to attend this year's College of Commissioner Science.

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- [Unit Assignments](#)
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Before you can use the Commissioner tools, or even see the options for Commissioners, you must have a MyCouncil profile, be logged in, and be listed on your Districts Commissioners Staff Roster. Before you can add Posts and Comments you also must have Units assigned to you.

Contact your District Commissioner if you have any problems. They will either set you up, or refer you to your District Webmaster who can assist you.

Once your MyCouncil login has been linked to your Commissioner Roster Record (linked using your email address) you must use your MyCouncil Profile to make any changes. How your email address and phone numbers appear on the rosters will be controlled through your MyCouncil Profile settings.

Checking your Unit Assignments

Go to the Commissioner Staff Roster for your District

Home > Ethan Allen > Commissioners Print

Ethan Allen Commissioner Staff

Commissioner Staff Roster

District Commissioner -- Paul Wells - 802-775-4226
Assistant District Commissioner -- Fran Schlesinger - 802-373-8107
Unit Commissioner -- Richard Hoenes, Jr - 802-773-3877(wk)
Unit Commissioner -- Connie LaRose
Unit Commissioner -- Jim Rivers
Assistant District Commissioner
Unit Commissioner -- Bob Allen - 802-438-5410
Unit Commissioner -- Fred Manning - 802-775-4271
Unit Commissioner -- Pat Murphy - 802-236-9111
Unit Commissioner -- Susan Peltier - 802-265-8398
Unit Commissioner -- John Record
Assistant District Commissioner -- Theresa Nelson - 802-442-4781
Unit Commissioner -- Robert Treat - 802-362-2523
Unit Commissioner -- Lawrence Gauthier - 802-442-3916
Unit Commissioner -- Colleen Barrett - 802-442-6760
Unit Commissioner -- Diane Pouliot - 802-362-2145
Roundtable Commissioners
Cub Scout Roundtable -- Cathy Robidcau - 802-775-4315
Boy Scout Roundtable Commissioner, North -- Fran Schlesinger - 802-373-8107
Boy Scout Roundtable Commissioner, South -- Lawrence Gauthier - 802-442-3916

Home
Staff Roster

Find your name in the roster, and click on it, then select the Units tab

Home > Ethan Allen > Commissioners Print

Ethan Allen Commissioner Staff

Contact Biography **Units**

 Theresa Nelson
Staff Member since January 18, 2009...

Assigned Units

- Pack 330 - Shaftsbury, VT
- Post 352 - Bennington, VT
- Troop 353 - Bennington, VT 
- Pack 367 - Bennington, VT

Home
Staff Roster

The Assigned Units list should show every unit you are currently assigned to. If all you see on the right hand side of the page is Home and Staff Roster, you may have forgotten to sign in. You should see other options. What you see will depend on what your District Commissioner sets up for you and your District. Most Commissioners will at least see options for: Home, DashBoard, Staff Roster, News Stories, Event Calendar and Files & Downloads.

The key to the Commissioners pages will be your Email Address. Make sure you give your DC the correct one, and that your MyCouncil account is the SAME email address.

Updating Posts

There are several ways to get to the point where you can add a post to one of your units. You can go through the commissioners pages shown above, or you can go directly to the unit page through the District Unit Pages or Our Units links. If you have requested to be a friend of a unit, and they accept your request, you will also have them showing under your QuickLinks. (Navigating the GMC Website is a separate class). By following the steps shown above for checking your unit assignments you can click through to any of the units showing. You can also get a list from your Dashboard, and click through from there. If you go through the unit page, you will need to click on the Commissioner link on the right.

The screenshot shows the website for Green Mountain Council Boy Scouts of America. At the top, it says "Theresa Nelson: MyCouncil® | Sign Out". The main header features the council logo and the slogan "...Serving the Youth of Vermont". Below this is a navigation menu with links for Home, Scouting, Council, Districts, Units, Camping, Events, Resources, and Training. On the left, there is a QuickLinks sidebar with a search box and a list of links including "Join Scouting!", "Contact Us", "Council Calendar", "Recent News", "Scout Shop", "Internet Advancement", and "Join MyCouncil". The main content area is titled "Troop 353 - Bennington, VT" and displays "Unit Commissioner Information" for Theresa Nelson. It includes her contact information: 802-442-4781 and a link to her member's page. Below this is a list of "Commissioner Posts for 2010" with dates and titles like "Commissioner Visit (Other)" and "Commissioner Visit (Unit Meeting)". To the right of the troop name and town, there is a blue "[Add Post]" button circled in red, and a red "353" unit numeral patch. A vertical line connects the circled button to the text below.

The Commissioner page for the units you are assigned to should have a blue [Add Post] option to the right of the Unit Number and Town, and to the left of the red Unit Numeral patches. If you do not see the option to [Add Post] when you visit one of your unit's commissioner page, first check to make sure you are signed in. At the top of the web page you should see your name: MyCouncil and Sign Out. If you see Join or Sign in, please log in to the site and it should update the page to show the Add Post option once you are properly signed in.

(If you are signed in properly and do not see the option to add a post, and you see that you are showing as the unit commissioner for the unit, contact Theresa Nelson scouter.nelson@comcast.net (802) 442-4781 immediately. We are trying to track an intermittent, unexplained bug in the software.)

Click on [Add Post] to create a new Post entry

Adding a Post: the Post tab screen

1. Select Post Type. If you spoke to an individual at the unit, it is considered a visit.

Home You Can Bookmark Print

Troop 353 - Bennington, VT Save Cancel

Add New Post ?

Post Comments

Post Type: -- Select Type

Visit Type: -- Select Type

Date: Date of item you are posting

Flag: None

Comments: Allow others to comment on this post

Home

Basic Information

Regular Meetings

Unit Leadership

News Stories

Event Calendar

Commissioner

Files & Downloads

Friends Directory

2. Select Visit Type

Home You Can Bookmark Print

Troop 353 - Bennington, VT Save Cancel

Add New Post ?

Post Comments

Post Type: Commissioner Visit

Visit Type: -- Select Type

Date: Date of item you are posting

Flag: None

Comments: Allow others to comment on this post

Home

Basic Information

Regular Meetings

Unit Leadership

News Stories

Event Calendar

Commissioner

Files & Downloads

Friends Directory

3. Enter or select the Date of the Visit

Home You Can Bookmark Print

Troop 353 - Bennington, VT Save Cancel

Add New Post ?

Post Comments

Post Type: -- Select Type

Visit Type: -- Select Type

Date: 3/19/2010 Date of item you are posting

Flag: None

Comments: Allow others to comment on this post

Home

Basic Information

Regular Meetings

Unit Leadership

News Stories

Event Calendar

Commissioner

Files & Downloads

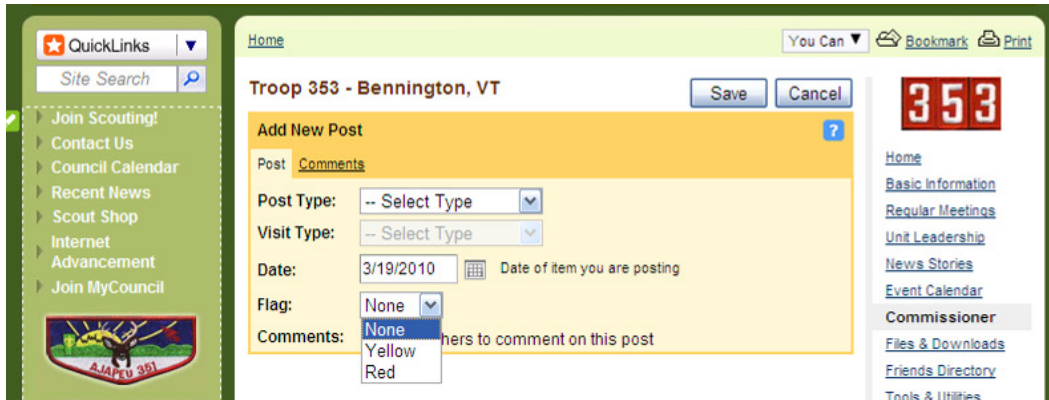
Friends Directory

Tools & Utilities

Site Settings

March 2010						
S	M	T	W	T	F	S
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

4. If there is an item mentioned in your post which you would like to set a follow-up flag for, you can select a Yellow flag or a Red flag. This will appear on the Dashboard until you remove it.

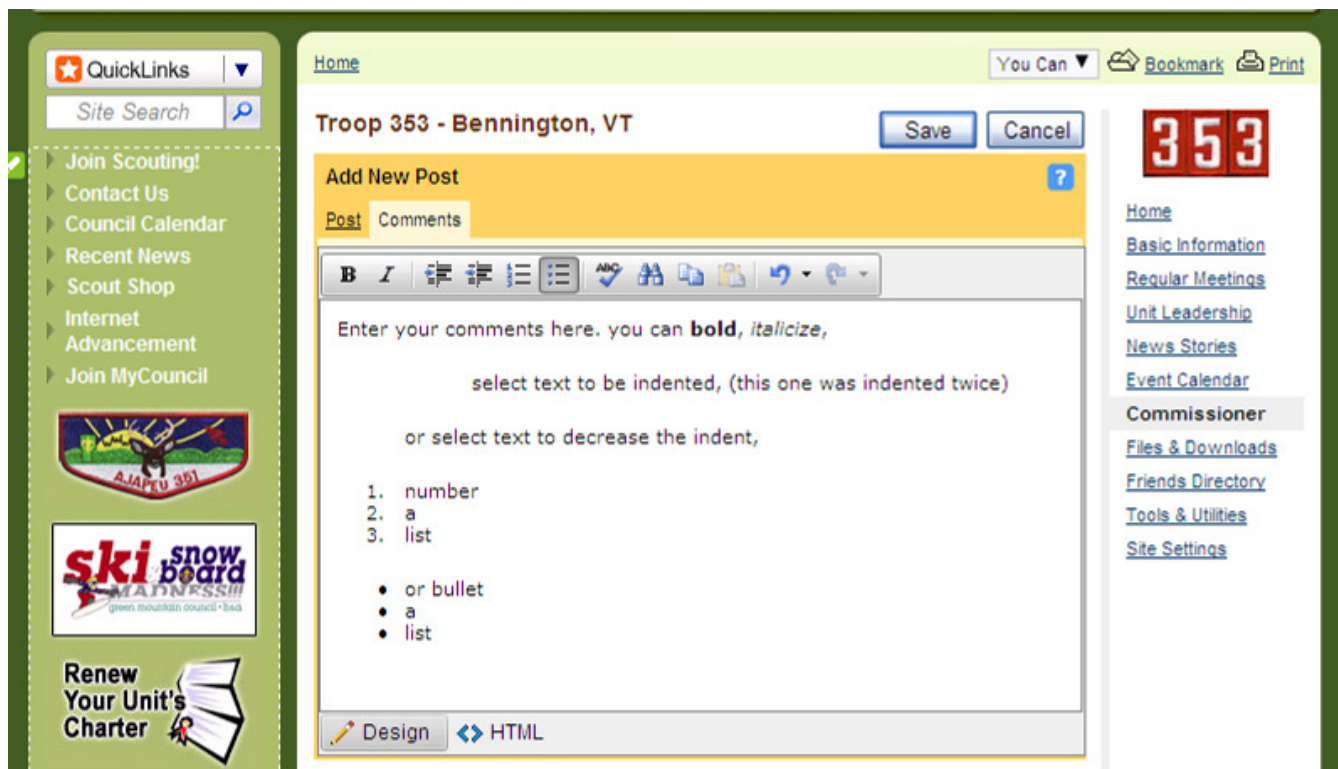


5. If you would like to block any other commissioners from adding a comment to this post, you can remove the check mark in that box.

Adding a Post: the Comment tab screen

IF YOU ATTEMPT TO SAVE AT THIS POINT, YOU WILL BE AUTOMATICALLY TAKEN TO THE COMMENTS TAB SCREEN AND AN ERROR MESSAGE WILL BE DISPLAYED.

6. Enter your comments in the comments screen. It has it's own simple editor, which will allow you to Bold, Italicize, Increase indent, decrease indent, number, bullet, check spelling, search, copy, paste, undo or redo. If you copy and paste from another document or email, some unwanted formatting may copy across, and you can see it in the HTML code view. Normally, you would only need Design view.




7. SAVE

Once saved, the post will appear on your unit under the commissioner tab and on your Dashboard, as well as your Assistant Commissioner's Dashboard, Commissioner's Dashboard, and the Council Dashboard, but only available to be viewed by authorized individuals on the Commissioner's roster.

Home You Can Bookmark Print

Troop 353 - Bennington, VT [Add Post]


Unit Commissioner Information

Unit Commissioner  **Theresa Nelson**

Contact Information

- 802-442-4781
- [Click for member's page]

Commissioner Posts for 2010 << 2009 | 2011 >>

3/19/2010		Commissioner Visit (Other)
3/8/2010		Commissioner Visit (Unit Meeting)
2/13/2010		Commissioner Visit (Unit Activity)
2/7/2010		Commissioner Visit (Unit Activity)
1/23/2010		Commissioner Visit (Unit Activity)
1/18/2010		Commissioner Visit (Unit Meeting)

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Followup flags will appear to the left of any visit you added them to. To remove the flag, you will need to edit the visit. When editing, remember the post has two parts. You can add comments without removing the flag, or if you add a comment which explains the resolution, you need to edit the post header to remove the flag.

Note about dates: If you are using IE 8, do NOT attempt to use the date drop-down calendar while you are in Compatibility mode. If you are using IE 7 or earlier, do NOT attempt to use the date drop-down at all. If you find you are being "kicked out" of the entry and end up back at the home page, try typing the date instead of using the selection calendar. We are working on getting this corrected.

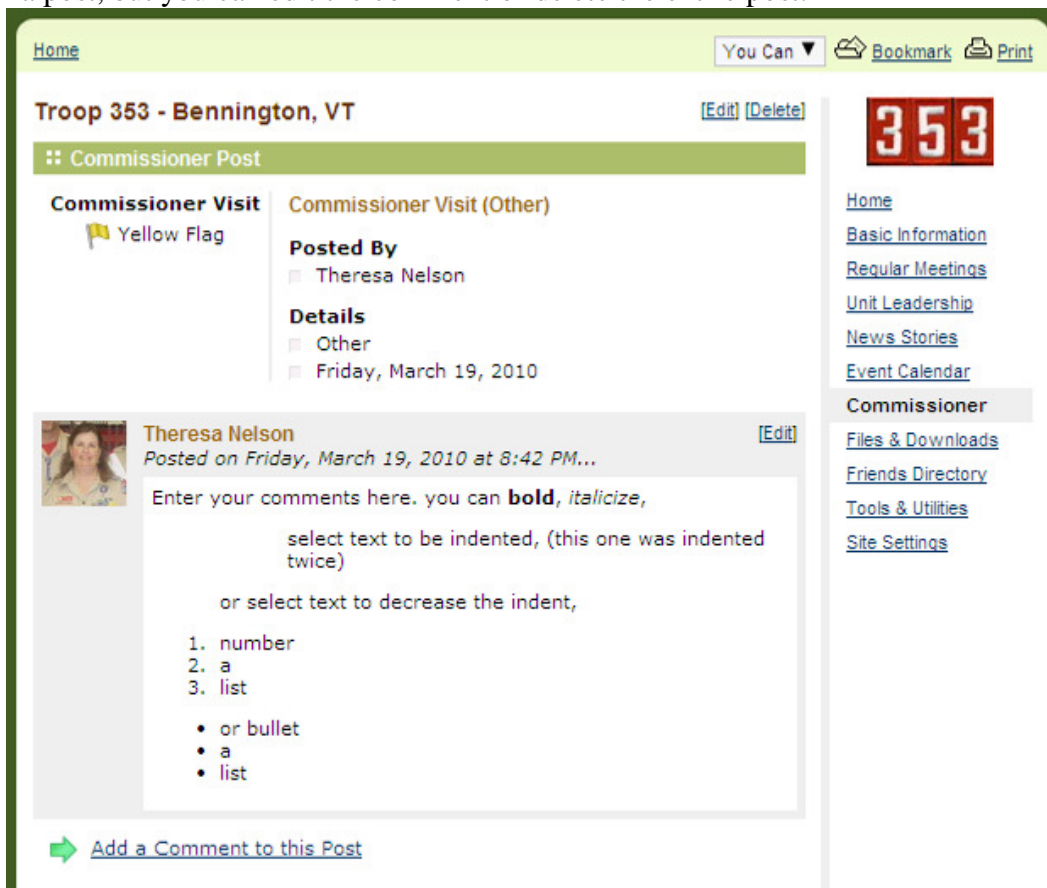
If at any time during the process you have ANY trouble with getting kicked out or sent back to "HOME" contact Theresa Nelson immediately so we can keep track of the occurrences and look for a pattern. The most common errors are 1. not logging in, 2. having multiple windows open and Logging out of one (which will effect your login status for the other) or 3. older browsers. Thank you for your help and patience with this new software module.

Theresa Nelson, GMC Website Administrator
scouter.nelson@comcast.net
(802) 442-4781

Emails sent to the Webmaster link on the website are monitored by the Council Service Center.

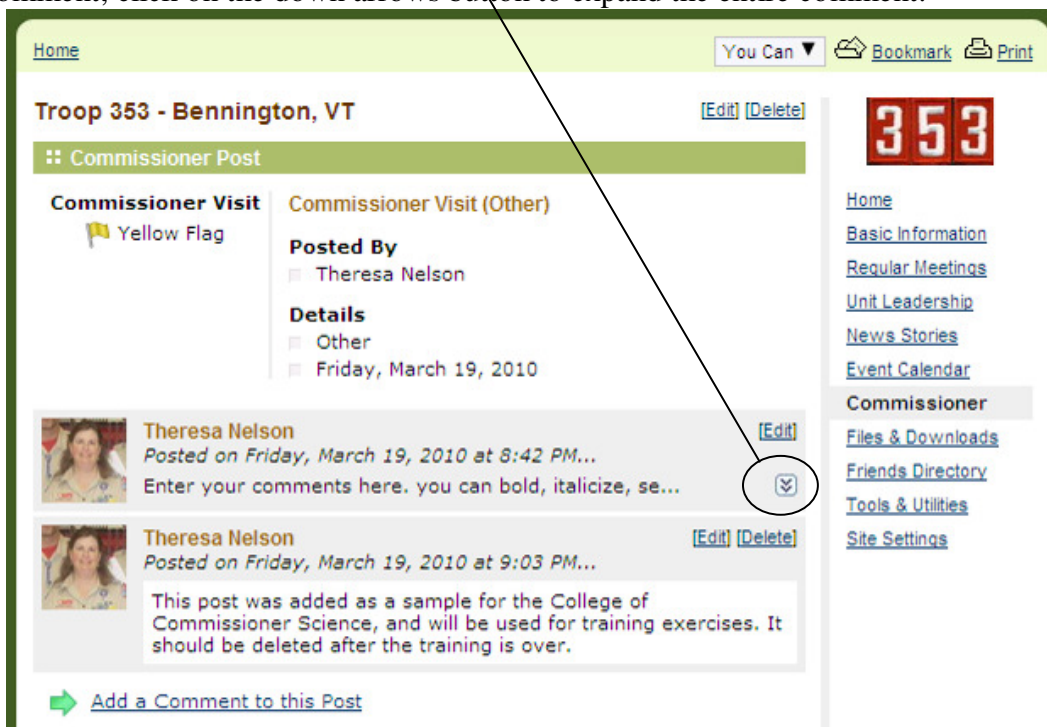
Viewing and Editing Posts and Comments

When you view a post, it will give you the options to Edit or Delete it. You cannot delete the last or only comment on a post, but you can edit the comment or delete the entire post.



This screenshot shows a web page for Troop 353 - Bennington, VT. The page title is "Troop 353 - Bennington, VT" with "[Edit] [Delete]" links. Below the title is a "Commissioner Post" section. The post is titled "Commissioner Visit" with a "Yellow Flag" icon. It is posted by Theresa Nelson on Friday, March 19, 2010. The post content is a rich text editor showing a sample comment: "Enter your comments here. you can **bold**, *italicize*, select text to be indented, (this one was indented twice) or select text to decrease the indent, 1. number 2. a 3. list • or bullet • a • list". There is an "Add a Comment to this Post" button at the bottom left. On the right side, there is a navigation menu with links: Home, Basic Information, Regular Meetings, Unit Leadership, News Stories, Event Calendar, Commissioner, Files & Downloads, Friends Directory, Tools & Utilities, and Site Settings. The troop number "353" is displayed in a large red box.

When you view a post with more than one comment, the comments will be “snipped”. If you want to view the entire comment, click on the down arrows button to expand the entire comment.



This screenshot shows the same web page as the previous one, but with two comments. The first comment is the same as in the previous screenshot. The second comment is by Theresa Nelson, posted on Friday, March 19, 2010 at 9:03 PM. The comment text is: "This post was added as a sample for the College of Commissioner Science, and will be used for training exercises. It should be deleted after the training is over." The second comment is expanded, and a down arrow button is circled. There is an "Add a Comment to this Post" button at the bottom left. The navigation menu and troop number "353" are also visible.

This is what the post looks like with the comment expanded. (There currently is no reverse option)

The screenshot shows a web page for Troop 353 - Bennington, VT. At the top, there is a navigation bar with "Home", "You Can", "Bookmark", and "Print". Below this, the page title is "Troop 353 - Bennington, VT" with "Edit" and "Delete" links. A large red "353" logo is on the right. The main content area is titled "Commissioner Post" and features a "Commissioner Visit" section with a "Yellow Flag" icon. The post is titled "Commissioner Visit (Other)" and was posted by Theresa Nelson on Friday, March 19, 2010. The details include "Other" and the date. Below the post, there are two comments by Theresa Nelson. The first comment, posted at 8:42 PM, contains text about formatting: "Enter your comments here. you can **bold**, *italicize*, select text to be indented, (this one was indented twice) or select text to decrease the indent." followed by a numbered list (1. number, 2. a, 3. list) and a bulleted list (• or bullet, • a, • list). The second comment, posted at 9:03 PM, states: "This post was added as a sample for the College of Commissioner Science, and will be used for training exercises. It should be deleted after the training is over." At the bottom, there is a green arrow icon and a link to "Add a Comment to this Post". On the right side, there is a sidebar with navigation links: Home, Basic Information, Regular Meetings, Unit Leadership, News Stories, Event Calendar, Commissioner, Files & Downloads, Friends Directory, Tools & Utilities, and Site Settings.

Adding additional comments to an existing post is the same as the second half of creating a new post. See page 6 (steps 6-7 of creating a post).

Using your Dashboard

You must be signed in to MyCouncil in order to view your Dashboard. Go to your own District's Commissioners pages. There will be a link to your Dashboard in the right hand column.



Home > [Ethan Allen](#) > [Commissioners](#) You Can ▼  [Bookmark](#)  [Print](#)

Ethan Allen Commissioner Staff [\[Edit\]](#)

The best friend your unit can have is your Unit Commissioner!

Commissioners are district and council leaders who help Scout units succeed. They coach and consult with adult leaders of Cub Scout packs, Boy Scout troops, and Venturing crews. Commissioners help maintain the standards of the Boy Scouts of America. They also oversee the unit charter renewal plan so that each unit reregisters on time with an optimum number of youth and adult members.



Commissioner staff roster and assignments updated as of: 07/01/2009

:: Today's Headlines...

No Current Headlines Posted...

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- [Dashboard](#)
- [Staff Roster](#)
- [Unit Assignments](#)
- [News Stories](#)
- [Event Calendar](#)
- [Files & Downloads](#)
- [Tools & Utilities](#)
- [Site Settings](#)

The system will match your MyCouncil login to the Unit Assignments and display YOUR Dashboard.



Home > [Ethan Allen](#) > [Commissioners](#) You Can ▼  [Bookmark](#)  [Print](#)

Ethan Allen Commissioner Staff

:: Commissioner's Dashboard

Unit Commissioner Visits

Ethan Allen District
From - 1/1/2010 to 1/31/2010 [\[change dates\]](#)

Pack 330 - Shaftsbury, VT	2 visits
Pack 353 - Bennington, VT	1 visit
Pack 367 - Bennington, VT	1 visit
Troop 340 - Bennington, VT	2 visits
Troop 353 - Bennington, VT	2 visits
Total 8 visits	

Home

- Dashboard**
- [Staff Roster](#)
- [Unit Assignments](#)
- [News Stories](#)
- [Event Calendar](#)
- [Files & Downloads](#)
- [Tools & Utilities](#)

Unit Commissioner Dashboards would include only their assigned units for which they have entered posts. If one of your assigned units doesn't appear on your dashboard list, maybe it's time to pay them a visit, give them a call, and/or enter a post. If you are unable to add a post for one of your units, check the Unit Assignments. If your name doesn't show next to a unit you are serving, contact your District Commissioner, or Assistant District Commissioner, to get your Unit Assignments updated.

(There have been some data issues in Long Trail. If you have any problems contact Bonita immediately. Or email Theresa Nelson, GMC Website Administrator with a description of the problem so we can research it)

District and Asst. District Commissioners Comments

District Commissioners and Assistant District Commissioners will have a list of units including all units assigned to Unit Commissioners under them on the roster. Below is what the District Commissioner for Ethan Allen District would see. The dates default to the current date plus the prior 30 days. You can change the date range (to get prior month, weekly or Annual counts) You can see the most recent flag for a unit in the right hand column. ADCs and DCs might want to check those to see if a Unit Commissioner needs assistance.



The screenshot shows a web interface for the Ethan Allen District Commissioner's Dashboard. The page title is "Ethan Allen Commissioner Staff" and the sub-header is "Commissioner's DashBoard". The main content area is titled "Unit Commissioner Visits" and shows a list of units with their respective visit counts for the period from 2/17/2010 to 3/19/2010. A "change dates" link is available. The units listed are:

Unit	Visits
Pack 108 - Orwell, VT	3 visits
Pack 114 - Rutland, VT	1 visit
Pack 123 - Brandon, VT	1 visit
Pack 330 - Shaftsbury, VT	2 visits
Pack 353 - Bennington, VT	2 visits
Pack 367 - Bennington, VT	1 visit
Troop 18 - Fair Haven, VT	1 visit
Troop 109 - Orwell, VT	4 visits
Troop 111 - Brandon, VT	2 visits
Troop 332 - Manchester, VT	1 visit
Troop 353 - Bennington, VT	2 visits
Pack 101 - Rutland, VT	1 visit

The total number of visits is 21. A small yellow flag icon is visible next to the 2 visits for Troop 353 - Bennington, VT. On the right side of the dashboard, there is a navigation menu with links to Home, DashBoard, Staff Roster, Unit Assignments, News Stories, Event Calendar, Files & Downloads, Tools & Utilities, and Site Settings. A circular logo for the District Commissioner is also present.

District Commissioners and Assistant District Commissioners can add comments to the posts of Unit Commissioners in their assigned areas.

There is an entire connected set of Commissioner tools for the Council Commissioners. That is a separate training session. But check out the Council>Commissioners page on a regular basis... Bob keeps his Council Commissioner Staff home page updated, with current information for all of the Commissioners, and links to Training and Resources.

<http://www.scoutingvermont.org/Council/Commissioners/>