

<u>Camp Staff Application</u>						
Name _____						
Last	First	Middle		Troop	District	
Permanent Address _____						
Street	City	State	Zip	( ) Area Code	Telephone	
Email Address _____						
Social Security Number _____		Drivers License No. _____		State _____	Date of Birth _____	

**REFERENCES**

List those individuals (not relatives) who have knowledge of your character, experience and ability. Have your references complete the enclosed forms and return them directly to camping services.

Name \_\_\_\_\_ Address, City, State, Zip \_\_\_\_\_ Telephone \_\_\_\_\_

1.		
2.		
3.		

**General Employment Information**

1. Employees must be registered members of the Boy Scouts of America.
2. Age requirements:
  - A. Counselor in Training (CIT)– 15 years old by June 1 of the current camping season.
  - B. Youth Staff Members – 16 & 17 years old by June 1 of the current camping season.
  - C. Directors / Counselors – 18 years of age or older by June 1 of current camping season.

BSA standards require some positions to be a minimum of 21 years of age, by June 1 of current camping season.
3. The principles of the Scout Oath and Law must be practiced as a way of life. Staff is expected to set the highest example of excellence in Scouting.
4. Housing and meals are provided. Staff is expected to properly maintain living quarters and always be in attendance at mealtime.
5. References are important and will be reviewed as part of the selection process. Have your references complete the enclosed forms and return them directly to camping services at the address listed below. **Applicants under 18 years of age must have one reference form completed by their Scoutmaster.**
6. Apply at anytime. However, applications received by **December 15<sup>th</sup>** will receive first consideration. Return completed application to: Green Mountain Council, PO Box 557, Waterbury, VT, 05676.

**EQUAL OPPORTUNITY EMPLOYER**

Applicants are not required to provide any information on this application that is prohibited by federal, state or local law. All applications will be given every consideration, but its receipt does not imply that the applicant will be interviewed or employed. The Green Mountain Council does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in the provision of services or employment.

**AVAILABLE CAMP STAFF POSITIONS**

***Indicate your first three choices 1-2-3. Age must be by June 1<sup>st</sup> of the current camping year.***

**Age 21 and older**

- |                                |                               |
|--------------------------------|-------------------------------|
| _____ Eco/Con Director         | _____ Eco/Con Aide            |
| _____ Assistant Camp Director  | _____ Aquatics Instructor     |
| _____ Program Director         | _____ Climbing Instructor     |
| _____ Aquatics Director        | _____ Dining Hall Steward     |
| _____ Shooting Sports Director | _____ Archery Instructor      |
| _____ Health Manager           | _____ Outdoor Skills Director |
| _____ Climbing Director        | _____ Office Manager          |

**Age 18 and Older**

- \_\_\_\_\_ Camp Chaplain
- \_\_\_\_\_ Business Manager
- \_\_\_\_\_ Cook
- \_\_\_\_\_ Camp Commissioner
- \_\_\_\_\_ Volunteer Commissioner (VOL)
- \_\_\_\_\_ Trading Post Manager

**Age 16 and Older**

- \_\_\_\_\_ Trail to 1<sup>st</sup> Class Inst
- \_\_\_\_\_ Handicraft Instructor
- \_\_\_\_\_ Outdoor Skills Aide
- \_\_\_\_\_ Shooting Sports Aide
- \_\_\_\_\_ Aquatics Aide

**Age 15 (Room & Board)**

- \_\_\_\_\_ Counselor in Training

**OTHER POSITION?**

\_\_\_\_\_

\_\_\_\_\_

*Most departments have a director and /or counselor and instructor positions available.*

**\*NOTE TO APPLICANT — Please fill in your name and circle the camp for which you want to be on staff for this summer.**

**Circle one...**

*Mt Norris Scout Camp*

*Camp Sunrise*

**SCOUTING EXPERIENCE**

Tenure: \_\_\_\_\_ Youth: \_\_\_\_\_ Adult \_\_\_\_\_

Current Rank: \_\_\_\_\_ Leadership Positions: \_\_\_\_\_

Current Registered Position: \_\_\_\_\_ Renewal Date: \_\_\_\_\_

Other Positions Held: \_\_\_\_\_

Awards Received: \_\_\_\_\_

**Order of the Arrow:**

Induction Date (Mo/Yr) \_\_\_\_\_ Ordeal member \_\_\_\_\_ Brotherhood \_\_\_\_\_ Vigil \_\_\_\_\_

Other O.A. Honors \_\_\_\_\_

List certifications of advanced training (CPR, National Camp School, BSA Lifeguard, etc.) include dates:

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**LONG TERM CAMPING EXPERIENCE**

Camp \_\_\_\_\_ Year \_\_\_\_\_  
 Camp \_\_\_\_\_ Year \_\_\_\_\_  
 Camp \_\_\_\_\_ Year \_\_\_\_\_  
 High Adventure Base \_\_\_\_\_ Year \_\_\_\_\_

Previous summer camp staff experience (list more recent first)

Position \_\_\_\_\_ Location \_\_\_\_\_ Year \_\_\_\_\_  
 Position \_\_\_\_\_ Location \_\_\_\_\_ Year \_\_\_\_\_  
 Position \_\_\_\_\_ Location \_\_\_\_\_ Year \_\_\_\_\_

Describe leadership experience (include NYLT, Wood Badge, etc.)

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Honors and Achievements (other than Scouting)

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List hobbies, clubs or other related activities:

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**SKILLS**

Circle any item in which you have considerable ability and you believe applicable to the position(s) you are seeking.

- |             |               |               |                |                     |
|-------------|---------------|---------------|----------------|---------------------|
| Aquatics    | Computers     | Horsemanship  | Nature Study   | Sculpture           |
| Archery     | Cooking       | Indian Lore   | Orienteering   | Snorkleing          |
| Astronomy   | Counseling    | Insect Study  | Pioneering     | Soil & Water Cons.  |
| Athletics   | Driving       | Inventory     | Plumbing       | Song Leader         |
| Backpacking | Eco. Conserv. | Leatherwork   | Pool Maint.    | Swimming            |
| Basketry    | Electricity   | Lifesaving    | Public Health  | Teaching            |
| Bird Study  | Env. Science  | Machinery     | Purchasing     | Typing              |
| Bookkeeping | First Aid     | Maintenance   | Rappelling     | Weather             |
| Botany      | Fishing       | Mammal Study  | Reptile Study  | Wilderness Survival |
| Camping     | Food Serv.    | Manager       | Rifle Shooting | Wildlife            |
| Canoeing    | Forestry      | Metal Working | Rowing         |                     |
| Carpentry   | Geology       | Motorboating  | Safety         |                     |
| Chaplian    | Hiking        | Music         | Sailing        |                     |
| Other       | _____         | _____         | _____          | _____               |

**Educational Background**

Name & Location _____	Major _____	Degree/Year of Graduation _____
College _____	_____	_____
HighSchool _____	_____	_____
Other _____	_____	_____
Scholastic Honors _____		
Athletics _____		
Activities _____		

**EMPLOYMENT HISTORY**

Present or most recent \_\_\_\_\_ May we contact? Yes \_\_\_ No \_\_\_  
 Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 Job Title \_\_\_\_\_ Responsibilities \_\_\_\_\_  
 Tenure \_\_\_\_\_ Supervisors Name \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_  
 Have you ever been discharged or asked to resign from any job? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, why \_\_\_\_\_

**Additional Information**

	YES	NO
Do you use illegal drugs?	_____	_____
Have you ever been convicted of a criminal offense? (If yes, please attach a separate sheet explaining the circumstances.)	_____	_____
Have you ever been charged with child neglect or abuse?	_____	_____
Has your driver's license ever been suspended or revoked? (If yes, please attach a separate sheet explaining the circumstances.)	_____	_____

I hereby make application for summer employment, and in accordance with the principles of the Boy Scouts of America, I promise to subscribe to the Scout Oath or Promise, Law and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all BSA policies, programs, and management including those described in this application. I further agree to submit a completed current (within 12 months) Health and Medical Record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted. I understand that completing this application does not guarantee employment.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that employment is at the will of the Green Mountain Council and any falsification or misrepresentation in this application is cause for discharge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if under 18 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
\*Scoutmasters signature (Required for applicants under 18 years of age)

\_\_\_\_\_  
Date

## CAMP STAFF REFERENCE FORM

\*NAME \_\_\_\_\_ is applying for a seasonal position on the camp staff with the Green Mountain Council. Staff is responsible for providing quality program to over 1,500 Scouts and adult leaders.

We would greatly appreciate your evaluation of this applicant. Please complete this form at your earliest convenience and return to : **Green Mountain Council, PO Box 557, Waterbury, VT, 05676**. All information will be kept confidential.

How long have you known this applicant? Years \_\_\_\_\_ Months \_\_\_\_\_

In what capacity do you know the applicant? \_\_\_\_\_

Please place an (X) under the phrase the best describes this applicant.

	More Than Satisfactory	Satisfactory	Unsatisfactory
APPEARANCE: (grooming, dress)	( )	( )	( )
DEPENDABILITY:	( )	( )	( )
INITIATIVE:	( )	( )	( )
ROLE MODEL:	( )	( )	( )
COOPERATION WITH PEERS:	( )	( )	( )
LEADERSHIP:	( )	( )	( )
ATTITUDE:	( )	( )	( )
COMMON SENSE:	( )	( )	( )
ORAL COMMUNICATIONS:	( )	( )	( )
INTEGRITY:	( )	( )	( )

What, in your estimation, is this person's greatest ability?

What, in your estimation, might be this person's weakness?

Do you know of any reason this application could not serve in a camp leadership role? Yes \_\_\_ No \_\_\_

RECOMMENDATION: \_\_\_\_\_ Highly recommend employment  
 \_\_\_\_\_ Recommend employment  
 \_\_\_\_\_ Do not recommend employment

Please put any additional comments on the reverse side.

NAME: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Please print

Phone: \_\_\_\_\_