



GREEN MOUNTAIN COUNCIL
CAMP SUNRISE
2050 SUNSET LAKE ROAD
BENSON, VT 05731

POSITION DESCRIPTION

Position Title: HEALTH OFFICER

Reports to: Camp Director

REQUIREMENTS:

The Health Officer is a man or woman on site, 18 years of age or older, of well known character, responsible for the supervision of health and safety practices throughout the camp. Must hold certificate or license as physician, nurse practitioner, registered or licensed practical nurse, physician's assistant, medical student, paramedic, EMT, or first responder. Must also complete and hold certificate from BSA for Health Officer training. Provides care for injuries and maintains the First Aid and medication log. Registered with the BSA.

RESPONSIBILITIES:

Maintain health and safety throughout camp. Conducts health screens of all campers. Alerts key staff to need to know information (severe allergies or activity restrictions) regarding campers. Maintains first aid and medication logs.

SPECIFIC DUTIES:

- Check and maintain inventory of all medical and safety equipment
- Ensure safety and cleanliness of the entire camp by making regular inspections This includes staff living quarters
- Administer first aid for injuries
- Medical screenings for all campers
- Maintain first aid and medication log
- Perform daily checks of the hot and cold charts in the dining hall
- Accompany serious injury cases to medical facility if needed
- Collect and log all prescribed medications from campers, adults and staff. Maintain a log with the medication dosage, routes, times, and ensure all medication is delivered.
- Prepare outlines and plans and instruct basic first aid for campers, adults and staff in an age appropriate manner.
- Participate where possible in program activities; including campfires, meals, and other organized events
- File opening and closing inventory
- Upholds the ideals of the Scout Oath and Law
- Other duties as assigned